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R.No.: F-541, 4th Floor,
 Hospital Administration,
 BARC Hospital.
 Anushaktinagar, Mumbai-94.



भारत सरकार / GOVERNMENT OF INDIA
 भाभा परमाणु अनुसंधान केन्द्र / BHABHA ATOMIC RESEARCH CENTRE
 (आयुर्विज्ञान प्रभाग / MEDICAL DIVISION)
 अस्पताल प्रशासन / HOSPITAL ADMINISTRATION

NIT No.: MD/HA/SC/95/I/31589/2022

September 13, 2022

Notice Inviting Tender e-Tender

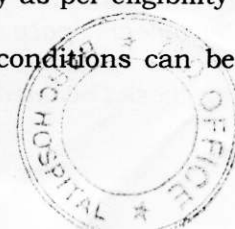
E-Tenders are invited under Two Bid System (TECHNICAL BID & FINANCIAL BID) from experienced Firms/Contractors/Agencies under **Public e-Tender System** for and on behalf of the President of India by Head, Medical Division, BARC Hospital, Anushaktinagar, Mumbai 400 094 for **"Stitching of Linen of BARC HOSPITAL"**. The details are as mentioned below:-

SECTION - I**PART A : NIT DETAILS**

1.	Name of work	Stitching of Linen at BARC Hospital. (Materials, Machines and space will be provided by BARC Hospital) Details of the Linen as per Annexure 'I'
2.	Location of Work	BARC Hospital, Anushakti Nagar Mumbai-400 094
3.	Estimated cost of Work	₹7,20,000/- (Rupees Seven Lakh Twenty Thousand Only)
4.	Tenure of Work	2 years (further extendable for a period of 1 year)
5.	Tender Processing Fee	NIL
6.	Earnest Money Deposit (2% of Estimated Cost)	Rs. 14,400/- (Rupees Fourteen Thousand Four Hundred Only) in the form of Demand Draft or Nationalized Banker's Cheque in favour of "Accounts Officer, BARC".
7.	Performance Security	3% of Tendered(work order) value.
8.	Security Deposit	2.5% of tendered (work order) value
9.	Dates of availability of Tender Documents for download	From 22/09/2022 (1000 hours) to 13/10/2022 (1730 hours) on website https://eprocure.gov.in/eprocure/app Detailed NIT is also available on www.barc.gov.in for view only.
10.	Pre Bid Meeting/Clarification	The contractors are requested to send their Pre-bid queries by email aparnas@barc.gov.in not later than 29/09/2022 . The Pre-Bid clarifications will be uploaded in https://eprocure.gov.in/eprocure/app by 04/10/2022 at 1700 hours
11.	Last date / time of closing of online submission of bids	13/10/2022 upto 1730 hours
12.	Last Date and Time for submission of Original Instruments (i.e. EMD)	13/10/2022 upto 1430 hours at APO, Hospital Administration Office, F-541, 4 th Floor, BARC Hospital, Anushaktinagar, Mumbai-400094 in a sealed superscribed envelope mentioning 'Title of work and NIT No.' Original documents should be submitted preferably in person. However documents sent by post or courier will also be considered provided the same is received within due date & time.
13.	Date and Time of Online Opening of Technical Bid	14/10/2022 @ 1505 hours in the Office of APO(HA), BARC Hospital, Fourth Floor, Anushaktinagar, Mumbai - 94.
14.	Date of opening of Financial Bid of qualified bidders	Will be notified at a later date.

Note: a) All the documents should be on company letterhead, self attested by the authorized signatory of the bidder and then should be scanned and uploaded serially as per eligibility criteria while submitting the e-tender as mentioned below.

b) Prescribed Tender Documents along with detailed terms and conditions can be viewed from **www.barc.gov.in** also.



INSTRUCTION FOR ONLINE SUBMISSION in CPPP Website

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at:

<https://eprocure.gov.in/eprocure/app>.

REGISTRATION

- 1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL:<https://eprocure.gov.in/eprocure/app>) by clicking on the link **"Online bidder Enrollment"** on the CPP Portal which is free of charge.
- 2) As part of the enrolment process, the bidders will be required to choose a unique user name and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify/nCode/eMudhraetc.), with their profile.
- 5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC/ e-Token.

SEARCHING FOR TENDER DOCUMENTS

- 1) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other key words etc. to search for a tender published on the CPP Portal.
- 2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- 3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification/help from the Helpdesk.

PREPARATION OF BIDS

- 1) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents- including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 3) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document/ schedule and generally, they can be in PDF/XLS/RAR/DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- 4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "MySpace" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

Note: My Documents space is only a repository given to the Bidders to ease the uploading process. If Bidder has uploaded his Documents in My Documents space, this does not automatically ensure these Documents being part of Technical Bid.

SUBMISSION OF BIDS

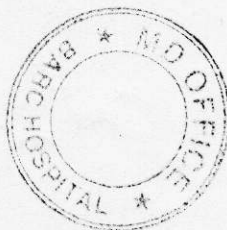
- 1) Bids shall be submitted online only at CPPP website <https://eprocure.gov.in/eprocure/app>.
- 2) Bidder should log in to the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 3) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 4) Bidder has to select the payment option as "offline" to pay the tender fee/EMD as applicable and enter details of the instrument.
- 5) Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the concerned official, latest by the last date of bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
- 6) Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the file name. If the BoQ file is found to be modified by the bidder, the bid will be rejected.
- 7) The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- 8) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid opener's public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 9) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 10) Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- 11) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

ASSISTANCE TO BIDDERS

- 1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- 2) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Help desk.

For further help contact : 022-25487480

1) Mayur Jadhav - 9404212555



PART B : ELIGIBILITY CRITERIA

1.	The bidder should possess Tailoring Certificate from any Central/State Government/Pvt. Institution.
2.	Bidders with experience in Stitching of linen/Tailoring /Repairing/Alteration work during last 7 years is desired.
3.	Bidders have to submit following documents in support of their meeting the experience criteria (if any): <ul style="list-style-type: none"> • Copies of work/service orders issued by their Client with details such as full address, Contact No. of Client, Date of Start and Actual completion of work. • Copies of certificates from the Client stating that the work has been completed satisfactorily OR • Self declaration that the bidder is providing Stitching of linen/Tailoring services.
4.	The bidder should not be barred/blacklisted in any Government department/institution. The firm shall submit undertaking on the company's letterhead regarding bidder/firm has not been barred/blacklisted in any Government Department/institution.
5.	The bidder should be registered with Income Tax and enclose valid documents.
6.	Annexure A,B,C,D should be duly filled, signed, company seal and complete in all respects.
7.	Note: If any one of the above documents, required to be submitted alongwith the bid, is found wanting, the offer is liable to be rejected at that stage. However, BARC at its discretion may call for any clarification regarding the document. The Centre also reserves the right to call for any additional/missing/incomplete document(s) within a stipulated period of time. In such case(s), the bidder shall have to comply with the Centre's requirement within the specified time. In case of non-compliance to such queries, the bid will be summarily rejected without entertaining further correspondence in this regard. BARC Officers may visit the bidder's premises to carry out evaluation, if considered necessary.
8.	BARC Hospital reserves the right of Non-consideration of Tender documents of the bidders who are not fulfilling the NIT stipulations and/or having adverse report on the works carried out by them in the past.

Note: 1) All documents should be serially numbered.

2) Prepare Index according to page number of document.

3) Scan and upload the documents according to eligibility criteria clauses serially as above.



PART C : INSTRUCTIONS FOR SUBMITTING THE TENDER

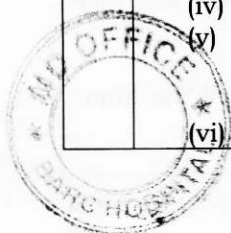
1.	<p>PERIOD OF CONTRACT</p> <p>1.1 This contract will be valid for a period of two years (24 months).</p> <p>1.2 The Contract may be extended further for a period of one year, subject to satisfactory performance on same rates, terms and condition' of Contract after obtaining due consent of the Contractor.</p>
2.	<p>EARNEST MONEY DEPOSIT</p> <p>1.3 The bidder has to submit EMD @ 2% of estimated cost of the work i.e. Rs.14,400/- (Rupees Fourteen Thousand Four Hundred Only) in form of Demand Draft / Banker's Cheque issued by a Nationalised Bank, drawn in favour of "Accounts Officer, BARC".</p> <p>1.4 The bidder should submit EMD as mentioned above in separate envelope duly super scribed as "Earnest Money Deposit".</p> <p>1.5 Any bids received without the requisite EMD are liable to be summarily rejected.</p> <p>1.6 It is the responsibility of the bidder to submit the EMD (original hard copy) duly sealed and signed in the "Office of Assistant Personnel Officer, Hospital Administration Office, F-541, Annex. Building, 4th Floor, Medical Division, BARC Hospital, Anushaktinagar, Mumbai – 400 094" on or before prescribed time & date of submission.</p> <p>1.7 The bidder may indicate the name of the firm at back side of Demand Draft / Banker's Cheque submitted as EMD.</p> <p>1.8 The EMD shall valid for a period of 90 days and shall not earn any interest.</p> <p>1.9 In case contractor fails to commence the work the EMD submitted shall be forfeited.</p> <p>1.10 The earnest money shall be returned to the unsuccessful bidders within 30 days of declaration of result of first stage i.e. technical evaluation.</p> <p>1.11 It shall be returned to the successful bidder on or before 30 days after award of contract.</p> <p>1.12 It shall be returned to the contractor to whom the contract is awarded on receipt of performance security deposit.</p> <p>1.13 No interest is payable on EMD.</p>
3.	<p>PERFORMANCE SECURITY (3%)</p> <p>3.1 The Bidder, whose tender is accepted, will be required to furnish irrevocable Performance Security of 3% of the Work Order value amount upfront prior to award of the work order in addition to other deposits mentioned elsewhere in the contract for his proper performance as per contract.</p> <p>3.2 The Performance Security shall be submitted in the form of Demand Draft, Bankers Cheque, Pay Order of scheduled bank drawn in favour of 'Account Officer, BARC' or in the form of Bank Guarantee issued by a Nationalised Bank as Performance Security within 7 days from the date of issue of Letter of Intent.</p> <p>3.3 Submission period can be further extended by the Officer-in-charge on written request of the contractor stating the reason for delays in procuring the Performance Guarantee, to the satisfaction of the Officer-in-charge.</p> <p>3.4 The Performance Guarantee shall be for a period of 30 months.</p> <p>3.5 Security Deposit/PBG will be refundable only after full settlement of final bill for the work contracted/executed under the contract and on submission of NOC from the Department.</p> <p>3.6 The Performance Security Deposit is liable to be forfeited during the period of contract, in case of breach of any terms and conditions of the contract by the contractor or failure to provide any services under the contract or loss resulting from the contractor's action or failure and breach of obligation under the contract.</p> <p>3.7 In case a fixed deposit receipt of any Bank is furnished by the contractor to the Government as part of the performance guarantee and the Bank is unable to make payment against the said fixed deposit receipt, the loss caused thereby shall fall on the contractor and the contractor shall forthwith on demand furnish additional security to the Government to make good the deficit.</p> <p>3.8 In case the time for completion of work gets enlarged, the contractor shall get the validity of performance Guarantee extended to cover such enlarged time for completion of work. After recording of the completion certificate for the work by the competent authority, the performance guarantee shall be returned to the contractor, without any interest.</p>

4.	<p>SECURITY DEPOSIT (2.5%)</p> <p>3.1 The person(s) whose tender may be accepted (hereinafter called the contractor) shall permit Government at the time of making any payment to him for work done under the contract to deduct a sum at the rate of 2.5% of the gross amount of each running bill.</p> <p>3.2 The successful tenderer will have to deposit a performance deposit of 3% of the Work Order value at the time of agreement within 7 working days of the issue of the letter of intent. The "performance security will be furnished in the form of bank guarantee drawn in favour of 'Account Officer, BARC'. The performance security should remain valid for a period of 180 days beyond the date of completion of all the contractual obligations of the supplier.</p> <p>3.3 Security deposit shall not bear any interest for any period whatsoever.</p> <p>3.4 In case a fixed deposit receipt of any bank is furnished by the contractor to the Government as part of the security deposit and the bank is unable to make payment against the said fixed deposit receipt, the loss caused thereby shall fall on the contractor and the contractor shall forthwith on demand furnish additional security to the Government to make good the deficit.</p> <p>3.5 All compensation or the other sums of money payable by the contractor under the terms of this contract may be deducted from, or paid by the sale of a sufficient part of his security deposit or from the interest arising there from, or from any sums which may be due to or may become due to the contractor by Government or any account whatsoever and in the event of his Security Deposit being reduced by reason of any such deductions or sale as aforesaid, the contractor shall within 10 days make good in cash or fixed deposit receipt tendered by the State Bank of India or by scheduled banks or Government Securities (if deposited for more than 12 months) endorsed in favour of the Officer inviting the tender / his representative in the office, any sum or sums which may have been deducted from, or raised by sale of his security deposit or any part thereof.</p> <p>NOTE 1: Government papers tendered as security will be taken at 3% (Three per cent) below its market price or at its face value, whichever is less. The market price of Government papers would be ascertained by the Officer-in-charge at the time of collection of interest and the amount of interest to the extent of deficiency in value of the Government paper will be withheld if necessary.</p> <p>NOTE 2: Government Securities will include all forms of securities mentioned in Rule No. 274 of the G.F.Rules except fidelity bond. This will be subject to the observance of the condition mentioned under the rule against each form of security.</p>
5.	<p>SUBMISSION OF TENDER</p> <p>4.1 Bidders are advised to study the Tender Document carefully.</p> <p>4.2 Submission of Tender shall be deemed to have been done after careful study and examination of the Tender Document with full understanding of its implications.</p>
6.	<p>Validity of Tender:</p> <p>6.1 The tender for the work shall remain open for acceptance for a period of 180 days from the last date of submission of tenders.</p> <p>6.2 A bid submitted for a bid validity of shorter period may be rejected by the BARC Hospital as non responsive.</p> <p>6.3 The Bidders are required to sign a Bid Security Declaration accepting that if any tenderer withdraws his tender before the said period or issue of Letter of Intent, whichever is earlier or makes any modifications in the terms and conditions of the tender which are not acceptable to the Department, they will be suspended for the period of time specified in the request for bids document, from being eligible to submit Bids for contract with the entity that invited the Bids.</p> <p>6.4 Further the tenderer shall not be allowed to participate in the tender/retender process of the work. In exceptional circumstances, prior to expiry of the original time limit, the Employer may request that the bidders may extend the period of validity for specified additional period. "The request and the bidder's response shall be made in writing.</p>
7.	<p>Site visit : Bidders, with a prior intimation and approval of this office, are advised to visit and examine the nature and intricacies of the works and obtain all information from the Employer site and its surroundings and satisfy themselves before submitting their tenders and obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their tender or profit in case of successful bidder. A Bidder shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed. It shall be deemed that the bidder has undertaken a visit to the site and is aware of the operational conditions prior to the submission of the tender documents.</p>
8.	<p>Condition for tender submission:</p>

	<p>8.1 The Bidder shall give a list of both Gazetted and non-gazetted employees in DAE, who are related to him. The contractor shall not be permitted to tender for works in the Department (responsible for award and execution of contracts) in which his near relative is posted as equivalent to Accounts Officer or as an officer in the capacity of grades Scientific Officer/'C' and above.</p> <p>8.2 He shall also intimate the name of persons who are working with him in any capacity or are subsequently employed by him and who are near relative to any gazetted officer in the Department of Atomic Energy. Any breach of this condition by the contractor would render him liable to be barred from tendering in this Department.</p> <p>8.3 No Engineer of Gazetted rank or other Gazetted Officer employed in Engineering or Administrative duties in an Engineering Department of the Government of India is allowed to work as contractor for a period of one year after his retirement from Government Service, without the previous permission of the Government of India in writing.</p> <p>8.4 This contract is liable to be cancelled if either the contractor or any of his employees is found at any time to be such a person who had not obtained the permission of the Government of India as aforesaid before submission of the tender or engagement in the contractor's service.</p>
9	<p>Tender documents & signing of contract:</p> <p>The Notice Inviting Tender shall form a part of the contract document. The Bidder/contractor, is required to sign The Notice Inviting Tender, all the documents including all conditions, specifications and drawings, if any, forms the tender as issued at the time of invitation of tender and acceptance thereof together with any correspondence leading thereto.</p>
10	<p>Signing of Tender and receipts for payments:</p> <p>10.1 In the event of the tender being submitted by a firm, it must be signed separately by each partner thereof or in the event of the absence of any partner, it must be signed on his behalf by a person holding a power-of-attorney authorising him to do so, such power of attorney to be produced with the tender, and it must disclose that the firm is duly registered under the Indian Partnership Act-1952.</p> <p>10.2 Receipts for payments made on account of work, when executed by a firm, must also be signed by all the partners, except where contractors are described in their tender as a firm, in which case the receipts must be signed in the name of the firm by one of the partners, or by some other person having due authority to give effectual receipts for the firm.</p>
11	<p>AMENDMENT OF TENDER DOCUMENT</p> <p>11.1 At any time prior to the last date for receipt of bids, BARC may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the Tender Document by an amendment before the date of opening of technical bid.</p> <p>11.2 The amendment, if any will be notified / published on e-tendering portal i.e. https://eprocure.gov.in/eprocure/app.</p> <p>11.3 In order to afford prospective bidders reasonable time in which to take the amendment into account in preparing their bids, the Purchaser may, at its discretion, extend the last date for the receipt of Bids.</p>
12	<p>Acceptance / Rejection of Tender:</p> <p>12.1 All tenders, in which any of the prescribed condition is not fulfilled or any condition, including that of conditional rebates is put forth by the Bidder, shall be summarily rejected.</p> <p>12.2 The Competent Authority, on behalf of the President of India, reserves to himself the right to accepting the whole or any part of the tender and the Bidder shall be bound to perform the same at the rates quoted.</p> <p>12.3 The acceptance of the tender rests with Head, Medical Division with a right to reject any or all tender without assigning any reason.</p> <p>12.4 Head, Medical Division reserves the right to reject any part or whole of the Tender or all tenders without assigning any reason whatsoever.</p>
13	<p>ONE BID PER BIDDER</p> <p>13.1 Each bidder shall submit only one tender either by himself or as a partner in joint venture or as a member of consortium.</p> <p>13.2 If a bidder or if any of the partners in a joint venture or any one of the members of the consortium submit more than one bid, the bids are liable to be rejected.</p>
14	<p>Bid Prices:</p> <p>14.1 Bid Price shall be quoted exclusive of applicable taxes, duties, levies, statutory deductions, etc. which are to be borne by the Principal Employer i.e. BARC.</p> <p>14.2 However, taxes, duties, levies etc. should be specifically indicated separately.</p> <p>14.3 The contracts shall be for the all works as mentioned under Scope of Work for all the linen given in Bid Form.</p> <p>14.4 The bidder shall fill in rates for all items of the Linen as mentioned in Bid Form.</p>



	<p>14.5 The rates and prices quoted by the bidder shall be fixed for the whole duration of the service contract and shall not be subject to adjustment on any account.</p> <p>14.6 The bidder shall bear all costs associated with the preparation and submission of the bid and the Department/Centre will not be responsible or liable in any way for the same regardless of the outcome of the tender process.</p>
15	<p>Escalation of cost:</p> <p>15.1 This contract does not allow any escalation whatsoever except on account of increase in Statutory Taxes.</p> <p>15.2 The bidders are requested to account all other escalations while quoting the rates and no claims will be entertained subsequently.</p>
16	<p>BID OPENING (2 PARTS)</p> <p>16.1 On the due date and time, the Employer shall first open all the Technical Bids online.</p> <p>16.2 In the event of the specified date for bid opening being declared holiday, the online bids will be opened at the appointed time on the next working day.</p> <p>16.3 If all Bidders have submitted unconditional Bids together with requisite Bid security, then all bidders will be so informed.</p> <p>16.4 If any bid contains any deviation from the Bid Document, then the Bid will be rejected and the bidder will be informed accordingly.</p> <p>16.5 Upon evaluation of technical bid as per the criterion described under Clause 2 i.e. Eligibility Criteria in this tender document; the financial bids of only such Bidders shall be fit to be opened who meet the minimum technical requirement.</p> <p>16.6 All financial bids which are to be opened after technical evaluation shall be opened at later date about which all concerned bidders shall be notified in advance.</p> <p>16.7 All valid Financial Bids shall be opened online on the notified date and time after evaluation of Technical Bids by the Departmental Technical Evaluation Committee.</p> <p>16.8 The Bidder's name, the Bid price, the total amount of each Bid, any discounts, Bid modifications and withdrawals and such other details as the Employer may consider appropriate, will be announced by the Employer at the time of opening.</p>
17	<p>AWARD CRITERIA</p> <p>17.1 Technical Bid Evaluation : A duly constituted Technical Evaluation Committee will shortlist Technical Bids on the basis of the prescribed technical parameters as indicated under Clause 2 i.e. Eligibility Criteria and other parameters mentioned in the tender document. The names of only technically short listed vendors will be informed whose bids will qualify for opening the Financial Bids.</p> <p>17.2 Financial Bid Evaluation : A duly constituted Tender Evaluation Committee will evaluate the bids on the basis of criteria set out at Clause 2 i.e. Eligibility Criteria. The work will be awarded to such bidder whose bid is found to be responsive and who possess requisite experience and has offered overall lowest rates in the financial bid form. In case if it is found that the rates offered are ambiguous / arbitrary; the same are liable to be rejected.</p> <p>17.3 Other Bidders whose bids are ranked below the lowest bid may be empanelled at the discretion of employer. Purpose of such empanelment is that, in case of failure of the lowest bidder to provide services as per the terms and conditions of the contract, then looking to the nature of the job, his contract may be terminated on short notice and other empanelled bidders after negotiations in order of second best evaluated bid and subsequent, may be asked to provide services at mutually agreed rates.</p>
18	<p>Termination of Contract:</p> <p>18.1 The Contract may be terminated by Purchaser or the Contractor by giving Notice of 90 days in writing.</p> <p>18.2 The Purchaser or the Contractor may terminate the Contract if the other party causes fundamental breach of the Contract. Fundamental breaches of Contract include, but shall not be limited to the following :</p> <ul style="list-style-type: none"> (i) The Contractor stops work for 01 day. (ii) The Contractor becomes bankrupt or goes into liquidation other than for a reconstruction, restructure or amalgamation. (iii) The Purchaser or his nominee gives Notice that failure to correct a particular defect/unsatisfied services is a fundamental breach of Contract and the Contractor fails to correct it within a period of time determined by the Purchaser (iv) The Contractor does not maintain a security which is required. (v) The Contractor has delayed the completion of works by the number of days for which the maximum amount of liquidated damages can be imposed/ or delay/stop the execution of services which affects the services or reputation of the Centre. (vi) If the contractor, in the judgment of the purchaser has engaged in corrupt or fraudulent



	<p>practices in competing for or in the executing the contract.</p> <p>18.3 When the Contractor gives notice of a breach of contract to the Purchaser or his nominee for a cause other than those listed under Sub Clause (i) to (vi) above, the Purchaser or his nominee shall decide whether the breach is fundamental or not. The failure to deploy adequate services personnel resulting in sub standard work will be considered as breach of the terms and conditions under the agreement. In the event of termination by the purchaser, the Security Deposit (performance security and retention Money) of the contractor shall be forfeited and balance period of services contract shall be undertaken at the risk and cost of the agency, till the new contract will be executed. In case of non-compliance or breach of any terms of contract or unsatisfactory or inefficient servicing on the part of the Contractor, the owner will be at liberty to revoke the contract without giving any notice of payment in lieu of notice.</p> <p>In case of receipt of any adverse character & antecedent remarks/notification against the Contractor/Company/Firm/Proprietor and/or his Contract personnel, consequent to the security vetting BARC reserves absolute right to terminate the contract forthwith without assigning reason/show cause notice. Under the circumstance the Contractor will have no right to claim good any losses/liability that may be incurred as consequence to the above action initiated by BARC. BARC also reserves the right to forfeit in part/full Performance Security and/or Security Deposit in possession of the Government for failure on the part of the Contractor to abide/adhere to the Security Instruction issued by DAE/BARC from time to time.</p>
19	<p>Terms of Payment</p> <p>19.1 Bills shall be prepared (in triplicate) with break-up indicating services rendered by the Contractor on monthly basis.</p> <p>19.2 The firm shall submit invoice duly signed and stamped indicating Work Order No., Name of Work, PAN No., GST No. etc.</p> <p>19.3 The payment will be made through ECS after submitting ECS details with every bill in prescribed format after the end of every month based on the verification of work & agreement on the basis of documentary proof jointly signed by the representative of the Department and the contractor/his representative/personnel authorized by him.</p> <p>19.4 No other claim on whatsoever account shall be entertained by the Department.</p> <p>19.5 The contractor shall prepare item wise report on daily basis in separate sheet & submit along with monthly bill.</p> <p>19.6 The Department will deduct Income Tax @2% at source under Income Tax Act and TDS on GST @ 2% from running bills from the contractor at the prevailing rates of such sum as income tax on the income comprised therein. The GST Undertaking must be duly filled, signed and stamped must be submitted alongwith every invoice.</p> <p>19.7 If as a result of post payment audit or otherwise any overpayment is detected in respect of any work done by the contractor or alleged to have been done by the contractor under the contract, it shall be recovered by the Department from the Contractor.</p>
20	<p>PENALTY as indicated below will be imposed in case of any violation / breach or contravention of any of the terms and conditions or non-performance of signed job / work by the contractor or his contract personnel. A few instances in which Penalty can be imposed are enumerated below. These are indicative in nature but not exhaustive. As such any act of omission/commission on the part of Contractor not covered under this clause will be viewed separately and on the merit of circumstance and the decision of the Head, Medical Division will be final and binding on the Contractor.</p> <p>20.1 In the event of non completion of the assigned job on any given day a penalty of ₹500/- per day for the outstanding work will be deducted from the monthly bills / Security Deposit of the Contractor.</p> <p>20.2 In the event of damage / loss to the Government property / machinery / material attributable to the contractor during the contract period will be recovered after ascertaining the actual loss / losses to the Government. In addition, fine penalty can also be recovered from the Security Deposit at the discretion of Head, Medical Division.</p> <p>20.3 If the Contract Personnel are found to indulge in prohibited acts such as smoking, chewing of Tobacco/Gutka, drinking, gambling, during duty hours in the BARC Hospital premises.</p> <p>20.4 In the event of damage / loss to the Government property / machinery / material attributable to the contractor during the contract period will be recovered after ascertaining the actual loss / losses to the Government. In addition, fine penalty can also be recovered from the Security Deposit at the discretion of Head, Medical Division.</p> <p>20.5 Penalty will also be imposed if the behavior of personnel(s) deployed by Contractor found</p>

	<p>discourteous to anyone in the hospital viz. staff or patients. Any breach of terms and conditions of contract will be viewed seriously and a suitable penalty will be imposed.</p> <p>20.6 The contractor shall be informed suitably about the lapses and will be allowed time limit of 10 working days to pay the requisite fine/penalty from the date of imposition of the penalty. Failure to pay the fine/penal charges within the stipulated time limit will further attract penalty @ ₹500/- per day till such time the penalty is paid and/or complete forfeiture of the performance security.</p> <p>20.7 Competent Authority's decision in this regard will be final and binding on the contractor.</p> <p>20.8 In case of non-execution / under performance of the contract, loss incurred by the Department will be recovered from the Security Deposit or bills of the Contractor and the defaulter contractor shall be black listed for a period of three years from the participating in such type of tender and his earnest money/security deposit shall also be forfeited.</p>
21	<p>Corrupt or Fraudulent Practice</p> <p>21.1 The Company and their respective officers, employees, agents and advisers shall observe the highest standard of ethics during the Bidding Process. Notwithstanding anything to the contrary contained herein, the Ministry may reject an Application without being liable in any manner whatsoever to the Company if it determines that the Company has, directly or indirectly or through an agent, engaged in corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice in the Bidding Process.</p> <p>21.2 Without prejudice to the rights of BARC under Clause 21.1. hereinabove, if a Company is found by the BARC to have directly or indirectly or through an agent, engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice during the Bidding Process, such Applicant shall not be eligible to participate in any tender or RFQ issued by the BARC during a period of (two) years from the date such Company is found by the BARC to have directly or indirectly or through an agent, engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice as the case may be.</p> <p>21.3 For the purposes of this Clause-21.1, the following terms shall have the meaning hereinafter respectively assigned to them:</p> <ol style="list-style-type: none"> 1 "Corrupt practice" means (i) the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the actions of any person connected with the Bidding Process or (ii) save and except as permitted, engaging in any manner whatsoever, whether during the Bidding Process or after the issue of the LOA or after the execution of the Agreement, as the case may be, any person in respect of any matter relating to the Project or the LOA or the Agreement, who at any time has been or is a legal, financial or technical advisor of the Authority in relation to any matter concerning the Project; 2 "Fraudulent practice" means a misrepresentation or omission of facts or suppression of facts or disclosure of incomplete facts, in order to influence the Bidding Process; 3 "Coercive practice" means impairing or harming or threatening to impair or harm, directly or indirectly, any person or property to influence to any person's participation or action in the Bidding Process; 4 "Undesirable practice" means (i) establishing contact with any person connected with or employed or engaged by the Authority with the objective of canvassing, lobbying or in any manner influencing or attempting to influence the Bidding Process; or (ii) having a Conflict of Interest; and "Restrictive practice" means forming a cartel or arriving at any understanding or arrangement among Applicants with the objective of restricting or manipulating a full and fair competition in the Bidding Process. <p>"Restrictive practice" means forming a cartel or arriving at any understanding or arrangement among Applications with the objective of restricting or manipulating a full and fair competition in the Bidding Process.</p>
22	<p>CONFIDENTIALITY</p> <p>22.1 The Service Provider and their personnel shall not, either during the term or after expiration of this Contract, disclose any proprietary or confidential information relating to the Services, Contract, Client's business or operations without the prior written consent of the Client.</p> <p>22.2 The Service Provider and their personnel shall not, either during the term or after expiration of this Contract, use the name or the logo of the Client except and to the extent authorized by client. The Service Provider and their personnel shall not misuse or disclose any confidential information, which they come to know during the currency of this contract. The Service Provider shall be liable to fully recompense the Client for any loss of revenue arising from breach of confidentiality.</p> <p>22.3 No party shall disclose any information to any third party concerning the matters under this contract generally. In particular, any information identified as "Proprietary" in nature</p>

	<p>by the disclosing party shall be kept strictly confidential by the receiving party and shall not be disclosed to any third party without the prior written consent of the original disclosing party. This clause shall apply to the sub-contractors, adviser or the employees engaged by a party with equal force.</p> <p>22.4 "Restricted information" categories under Section 19 of the Atomic Energy Act, 1962 and "Official Secrets" under Section 5 of the Official Secrets Act, 1923: Any contravention of the above-mentioned provision by any contractor, sub-contractor, consultant, adviser or the employees of a contractor will invite penal consequences under the aforesaid legislation.</p> <p>22.5 Prohibition against use of BARC's name without permission for publicity purposes: The contractor of sub-contractor, consultant, adviser or the employees engaged by the contractor shall not use BARC's name for any publicity purpose through any public media like Press, Radio, TV or Internet without the prior written approval of BARC.</p> <p>22.6 The contractor shall ensure that its personnel shall not at any time, without the consent of the Hospital/Department in writing divulge or make known any trust, accounts matter or transaction undertaken or handled by the Hospital/Department and shall not disclose to any information about the affairs of Hospital/Department. This clause does not apply to the information, which becomes public knowledge.</p>
23	<p>Canvassing</p> <p>Either directly or indirectly, in connection with the tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.</p>
24	<p>JURISDICTION AND ARBITRATION</p> <p>a) Any dispute between the parties to the agreement shall be finalized by negotiation between both the parties and if an amicable settlement is not reached, then the dispute shall be referred to the sole Arbitrator who would be The Director, BARC and the award/decision given by him shall be final and binding on both the parties.</p> <p>b) The arbitration proceedings shall be conducted in accordance the Indian Arbitration and Conciliation Act 1996. Neither party shall be limited in the proceedings before such arbitrator to the evidence nor did arguments already put before the employer or his nominee or the Board, as the case may be, for the purpose of obtaining said recommendations/decision. No such recommendations/decision shall disqualify the Employer or his nominee, as the case may be, from being called as a witness and giving evidence before the arbitrator or any matter whatsoever relevant to the dispute.</p> <p>c) The reference to arbitration shall proceed notwithstanding that the works shall not then be or be alleged to be complete, provided always that the obligations of the Employer or his nominee and the Contractor shall not be altered by reason of the arbitration being conducted during the progress of the works. Neither party shall be entitled to suspend the works to which the dispute relates, and payment to the Contractor shall be continued to be made as provided by the contract. Arbitration proceedings shall be held at BARC, Mumbai.</p> <p>All arbitration awards shall be in writing and shall state the reasons for the award. Performance under the contract shall continue during the arbitration proceedings and payments due to the contractor by the Employer shall not be withheld, unless they are subject matter of the arbitration proceedings.</p>
25	<p>Security Vetting</p> <p>In case of receipt of any adverse character & antecedent remarks/notification against the Contractor/Company/Firm/Proprietor and/or his Contract personnel, consequent to the security vetting BARC reserves absolute right to terminate the contract forthwith without assigning reason/show cause notice. Under the circumstance the Contractor will have no right to claim good any losses/liability that may be incurred as consequence to the above action initiated by BARC. BARC also reserves the right to forfeit in part/full Performance Security and/or Security Deposit in possession of the Government for failure on the part of the Contractor to abide/adhere to the Security Instruction issued by DAE/BARC from time to time.</p>
26	<p>Declaration by Bidder: The Bidders shall sign a declaration under the Official secret Act – 1923 for maintaining secrecy of the tender documents, drawing or other records connected with the work given to them. The unsuccessful renderers shall return all the drawings given to them.</p>
27	<p>Guidelines for quoting the rates: All the rates shall be quoted on the prescribed tender form. The amount for each item should be worked out and requisite totals given. Special care should be taken to write the rates in figures as well as in words, and the amount in figures only, in such a way that interpolation is not possible. The total amount should be written both in figure of rupees and word. In case of figures, the words "Rs." Should be written before the figures of rupees and word "p" after the decimal figures e.g. "Rs 2.15p", and in case of words, the word,</p>

	<p>“Rupees” should precede and the “Paise” should be written at the end. Unless the rate is in whole rupees followed by the ‘only’ it should in variably be up to two decimal places. While quoting the rate in schedule of quantities, the word ‘only’ should be written closely following the amount and it should not be written in next line.</p>
28	<p>Filling-up of Financial Bid: Unless otherwise called for, any tender containing percentage abnormally below / above the estimated cost put to tender is liable to be rejected. All rates shall be quoted on the tender form by the Bidders in figure and words shall be accurately filled in, so that there is no discrepancy in the rates written in figures and in words. The amount for each item should be worked out requisite totals given. However,</p> <ul style="list-style-type: none"> i) The rates(s) must be quoted in decimal coinage. Amounts must be quoted in full rupees by ignoring fifty paise and considering more than fifty paise as rupee one. ii) If a discrepancy is found, the base rated which correspond with the amount worked out by the agency shall, unless otherwise proved, be taken as correct. iii) If the amount of an item is not worked out by the Bidder, or is does not correspond with the rate written either in figure or in words, then the rates quoted by the Bidder in words shall be taken as correct. iv) Where the rate quoted by the Bidder in figures and in words tally but the amount is not worked out correctly, the rate quoted by the Bidder will, unless otherwise proved, be taken as correct and not the amount. v) In event no rate has been quoted for any item(s), leaving space both in figure(s),word(s) and amount blank, it will be presumed that the agency has included the cost of this / these item(s)and rate for such item(s) will be considered as zero and work will be required to be executed accordingly. <p>Action in case of unrealistic rated: In the case of any tender where unit rate of any item(s) appear unrealistic, such tender will be considered as unbalanced and in case the Bidder is unable to provide satisfactory explanation, such a tender is liable to be disqualified and rejected.</p>
29	<p>CLARIFICATION OF BID</p> <p>29.1 When deemed necessary, the Head, Medical Division may seek clarifications on any aspect from the bidder. However, that would not entitle the bidder to change or cause any change in the substance of the tender submitted or price quoted.</p> <p>29.2 If the employer is of the view that any rate quoted on any part therefore, is too low for the bidder to be able to reasonably meet required standards of service; the employer may ask the bidder to justify how the services will be provided at the quoted price while maintaining required standards of service and meeting all the statutory compliances.</p>
30	<p>EXAMINATION OF BIDS AND DETERMINATION OF RESPONSIVENESS</p> <p>30.1 Prior to detailed evaluation of Bids, the Employer will determine whether each Bid :</p> <ul style="list-style-type: none"> a) meets the eligibility criteria & is complete in all respects. b) has been properly signed by an authorized signatory (accredited representative) holding Power of Attorney in his favour. The Power of Attorney shall inter-alia include a provision to bind the Bidder to settlement of disputes clause. c) is accompanied by the required Bid security and d) is responsive to the requirements of the Bidding documents. <p>30.2 A responsive Bid is one that conforms to all the terms, conditions and specification of the Bidding Document, without material deviation or reservation. A material deviation or reservation is one :</p> <ul style="list-style-type: none"> a) Which affects in any substantial way the scope, quality or performance of the Works b) Which limits in any substantial way, the Employer's rights or the Bidder's obligations under the Contract or c) Whose rectification would affect unfairly the competitive position of other Bidders presenting responsive Bids. <p>30.3 The technical bids will be scrutinized on the basis of basic eligibility criteria.</p> <p>30.4 If a Bid is not substantially responsive, it will be rejected by BARC, and may not subsequently be made responsive by correction or withdrawal of the non - conforming deviation or reservation.</p>





31	<p>CORRECTION OF NUMERICAL ERRORS</p> <p>31.1 Bids determined to be responsive will be checked by the Employer for any arithmetic errors. Error will be corrected by the Employer as follows :</p> <p>a) where there is a discrepancy between the rates in figures and in words, the rate in words will govern; and</p> <p>b) Where there is a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern.</p> <p>31.2 The amount stated in the Bid will be adjusted by the Employer in accordance with the above procedure for the correction of errors, shall be considered as binding upon the bidder. If the Bidder does not accept the corrected amount the Bid will be rejected, and the Bid security may be forfeited in accordance.</p>
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PART D GENERAL RULES AND DIRECTIONS

1	The information and instruction for agency along with technical bid, financial bid or any corrigendum/clarification issued posted on website shall form part of the bid document.
2	The tender is to be printed on letterhead with PAN number of the firm, GST no., etc.
3	<ul style="list-style-type: none"> Overwriting/corrections should be duly signed by the bidder. The rates should be exclusive of all charges, taxes, etc. whatsoever applicable for such works in Maharashtra State as on date. The department holds no liability to increase the rates after acceptance due to any reasons whatsoever. If there is any discrepancy in amount quoted in figure & words, amount quoted in words shall be taken as final. The department holds no liability to increase the rates after acceptance due to any reasons whatsoever. The bidder signing the tender should clearly specify whether he/she is signing as sole proprietor, partner, under power of attorney or as Director / Manager / Secretary, etc. as the case may be. Copies of the document authorizing the signatory to sign the tender on behalf of such company / firm and persons must be attached with the quotation.
4	The agency shall be responsible for the workers hired by it for carrying out the said works. BARC shall not be liable in these respects and the agency shall keep the BARC indemnified against the same and from all proceedings in respect thereof.
5	Weekly off and leave/relieve arrangements shall be responsibility of agency and no extra cost shall be payable towards this.
6	The Agency shall employ only qualified workers for this work as per Govt. rules applicable from time to time. The deployment or/and removal of any workman must be with prior intimation and consent of BARC. The Agency shall compulsorily arrange for police verification of all the employees to be deployed at BARC. Agency has to furnish PVC/PVR (Police Verification Certificate / Police Verification Report) for all its workers .
7	The engagement of workforce by the agency will be solely at their discretion as per the prevailing / specified norms and qualification in the sector, and in no way make them entitled for any job or employment or permanency or any incumbency status in BARC.
8	The agency shall ensure that their workforces are performing their duties properly, efficiently and in a disciplined manner. Any violation of code of conduct as notified by Hospital Administrator, BARC shall amount to penalties/ termination of contract.
9	Any theft or damage caused to BARC property due to negligence of the Agency shall be borne by the Agency. An amount equal to twice the value of theft or damaged item will be deducted from the monthly bill/ security deposit of the Agency. Repeated / gross violation shall amount to termination of contract.
10	The works will be carried as per the daily/ weekly schedule or as directions of BARC Hospital and shall be the responsibility of the Agency to fulfill it.
11	No items will be taken in / out of the BARC without written permission of the Hospital Administrator, BARC Hospital.
12	The safety & security of workforce shall be responsibility of the Agency. The Agency should have a qualified person carrying out contractual obligations.
13	Any delay in service / failing to comply with tender conditions which is attributed to the agency is liable for penalty. Compensation for delay of work: up to 1.5% per month or delay to be computed on per day basis. Provided always that the total amount of compensation to be paid under this condition shall not exceed 5% of the tendered value of work or of the tendered value of the item or group of items of work for which a separate period of completion is originally given. The amount or compensation may be adjusted or set-off against any sum payable to the Agency under this contract.



14	The Agency shall not sub-contract any work.
15	The quoted rate should be inclusive of all transportation, loading / unloading, delivery or any other consequently charges. No extra costs shall be payable beyond the quoted price.
16	The Agency shall work in close cooperation with other agencies working at site, so as to make the execution of works smooth.
17	Prohibition against use of BARC's name without permission for publicity purposes: The agency, sub-agency, consultant advisor or the employees engaged by the agency shall not use BARC's name for any publicity purpose through any public media like Press, Radio, Television or internet without the prior written approval of BARC.
18	In case of unsatisfactory performance/ works, agency will be issued one month notice for improvement. If satisfactory improvement is not noticed even after this notice period, a termination notice will be issued to the agency. During the notice period, the agency shall continue to discharge its duties/ obligations as per the terms and conditions, of this contract. Not with standing any clauses, contract can be terminated with immediate effects on disciplinary grounds.
19	Either party can terminate the contract by giving 90 days notice. During any notice periods, the agency should continue to discharge its duties/ obligations as per the terms and conditions of this contract. Any deficiency in work/ services will attract penalty/fine.
20	In case of situation, beyond the contract of either party, the contract may be terminated with mutual consent by giving two month notice without any degradation in works. Any degradation in work will be subjected to penalty.
21	Details of Workforce deployed: the agency shall submit a list of workers, with complete details including local / permanent addresses, contact details, and their photographs etc. for approval, which may be allowed to work at BARC. BARC reserves right to reject any or all the names without assigning any reason thereof.
22	The inventory of articles will be handed over to the agency in good and working condition at the time of commencement of works. The agency will be the custodian of all Institutes' properties and guest House inventory during the period of contract and shall make good any loss to the inventory by way of misuse, breakage, theft, etc. at this own cost.
23	If for unforeseen also reasons (i) Pre-Bid meeting date, (ii) Due date for submission of quotations and (iii) Date and time for opening of Eligibility and Technical Bid fails on a Government Holiday, the corresponding date should be considered as the next working day.
24	The quoted rates should remain firm throughout the contract period.
25	No housing accommodation will be provided by BARC to the workforce employed by the agency. No medical facilities will be provided by BARC to the workforce employed by the agency. The shortlisted Firm/ Agency shall be responsible for meeting the medical treatments of its engaged workers. The firm/agency shall also maintain an 'Emergency Medical Kit', One at each site, for its workers.
26	No other support including conveyance to the place of duty will be provided by BARC to the workforce employed by the agency.
27	The agency shall handover vacant premises to BARC and should return all the equipment / fixtures / items/ facilities etc. issued / handed over to the agency during the contract, once the contract period is over / terminated or on demand by BARC.
28	Jurisdiction and Arbitration: "Ignorantia juris non exusat" or ignorance of law is no excuse; hence the proprietors should have thorough knowledge of contract and labour laws and other statutory Components are revised from time to time.
29	The proprietor will have to present himself in person for all dealing with BARC. No dealing through representative on power of Attorney is permitted.



(Signature)
19/9
(A. Bhattacharya)

Administrative Officer - III
For and behalf of the President of India

SECTION II (SCOPE OF WORK)**ITEM RATE TENDER & CONTRACT FOR WORKS**

Tender for the work for stitching of Linen at BARC Hospital

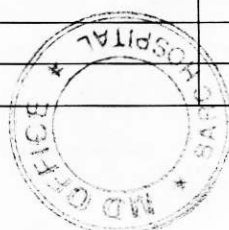
Scope of Work**A. The contractor will deploy one (1) person for stitching of linen/clothes in the linen unit at BARC Hospital**

- The contractor's worker shall receive the clothes from Linen-in-charge for stitching. After stitching, the clothes need to be returned to Linen-in-charge.
- Approximately 500-800 pieces of new clothes shall be stitched monthly likewise approximately 1000-1200 pieces of clothes will be re-stitched per month. The job is to be carried out on daily basis and no carry forward of work will be allowed. The quantity of linen to be stitched / repaired is purely on 'as and when required basis' and no specific monthly / yearly quantity is guaranteed under this contract. For details of Linen Annexure I is to be referred.
- Hospital Linen Unit functions from Monday to Friday between 10 am to 4 pm on all working day except Saturday, Sunday and public Holiday. However, if necessary, the contractor may have to provide required manpower to carry out the above work on holiday also. In case of absence of regular personnel deployed under this contract, the Contractor shall provide suitable experienced substitute until such time the regular contract personnel resumes duty.
- The job of stitching of hospital linen/clothes shall be completed in all respects during the same day. Carry forward of pending linen/clothes work will strictly not be permitted.
- In case of urgency of work workers could be called on before or after duty hours or on holidays as the case may be.
- Workers of contractor's firm shall report to the Hospital Administrator, BARC Hospital or any other Officer nominated by Head, Medical Division and the work shall be executed as per his/her instruction. Monthly attendance register will be maintained by the Contractor. Logbook for attendance to be maintained.
- **The thread for stitching / re-stitching of clothes will be arranged by the contractor at his own expense. The contractor should use 'Spunpolyster 3 ply, No.80 Thread' made by 'Coats India' or 'Vardhman' or as directed by BARC Authority.**
- BARC Hospital shall provide sewing machines, space for work, electricity and furniture, free of cost.
- The contractor shall complete the stitching / repair work within time assigned by BARC Hospital Authority. It shall be responsibility of contractor to provide one experienced manpower for this work and the contractor shall provide any number of additional manpower in the exigency of work without charging BARC Hospital any additional remuneration / charges. If directed by BARC Hospital authorities, the contractor may have to provide required manpower to carry out the above work on holidays also.
- The work shall be executed in the hospital premises and contractor cannot take linen / clothes outside BARC Hospital premises for stitching / repairing.
- The integrity of the workers engaged by the Contractor should be beyond doubt. If the worker is not found fit for the work, decision of administration/concerned Competent Authority shall be final and the Contractor shall change/replace the person immediately.
- Supervisor / In-charge of contractor must communicate with Hospital Administrator, BARC Hospital at least once a week.



ANNEXURE I
DETAILS OF LINEN FOR STITCHING AT BARC HOSPITAL

Sr. No.	Description of Item	Size	Scope of Work
1	Dressing Towel Small	1 meter	2 sides
2	Dressing Towel (Big)	150 cm x 133 cm	4 sides & one joint
3	Perineal Towel	1 meter	2 sides one hole
4	Legging	1 meter	2 sides 1 pipine
5	Screen Cover	6 meter	4 joints & 4 sides
6	Baby Godari	36 cm x 92 cm	Full stitch
7	Baby Frock	Standard	Full stitch
8	Glove Bag	28 cm (Square)	4 sides.
9	Sponge Bag	23 cm x 17 cm	Full stitching
10	Hamper Bag	Standard	Full stitching
11	Mackintosh Medium	1.2 meters	Border' stitched
12	Mackintosh big	2 meters	- do -
13	Mackintosh Small	0.25 meters	- do -
14	Window Curtain	Standard	Full stitch
15	Kitchen Apron	115 cm x 80 cm	Full
16	Coutery Cover	152 cm x 20 cm	Full
17	Draw Sheets	190 cm x 100 cm	2 sides stitched
18	Mattress Cover (small)	120 cm x 100 cm	Full
19	Mattress Cover (Big)	234 cm x 130 cm	Full
20	Plastic Apron	115 cm x 75 cm	Full
21	Mosquito Net	204 cm x 75 cm	Full
22	Partition Curtain	366 cm x 210 cm	4 sides with rings
23	Hot Water Bag	Standard	Full
24	Trolley Cover	200 cm x 100 cm	4 sides.
25	Packing Towel Medium	150 cm x 100 cm	4 sides.
26	Hand Towel	40 cm x 40 cm	4 sides.
27	Machine Cover	-	Occasionally
28	Sandbag Cover	-	- do -
29	White Half Shirts	3.25 mtrs.	As per Requirement
30	White Petticoat	2.25 mtrs.	- do -
31	White Pant Full	2.5 mtrs.	- do -
32	Abd binder	2.5 mtrs.	- do -
33	White patients Gown	4.5 mtrs.	- do -
34	Green Bed Sheet	3 mtrs	4 Side, One joint and one pipe
35	Screen cover	12 mtrs	8 joints & 4 side
36	Tray Cover Small Size	90 cm x 90cm	4 side
37	Packing Towel Big	150 cm x 150cm	4 sides & one joint
38	Pillow cover	80 cm x 60 cm	Full
39	T Bandage		3 side
40	Cap		Full
41	Towel piping		2 side





42	Hand Binder		Full
43	Chair cover		Full
44	Abdominal Sponge		Full
45	Masks		Full
46	OT Gowns		Full
47	Doctor Aprons		Full
48	Label Stitching		Full



Annexure - II

FINANCIAL BID FORM
(To be submitted on Letter head of the firm)

Tender No MD/HA/95/2022

Date :

'Stitching of Linen at BARC Hospital'

Sr. No.	Description of Item	Scope of Work	Approx. To be stitched	Rate per piece for fresh stitching (₹)	Total for Fresh stitching	Approx. To be Repaired	Rate Per PCs for re-stitching/ mending work (₹)	Total for Repairing
			A	B	C	D	E	F
1	Dressing Towel Small	2 sides	130	₹ 0.00	₹ 0.00	0		
2	Dressing Towel (Big)	4 sides & one joint	221			0		
3	Perineal Towel	2 sides one hole	94			0		
4	Legging	2 sides 1 pipine	59			0		
5	Screen Cover	4 joints & 4 sides	2			0		
6	Baby Godari	Full stitch	78			0		
7	Baby Frock	Full stitch	116			0		
8	Glove Bag	4 sides.	168			0		
9	Sponge Bag	Full stitching	497			0		
10	Hamper Bag	Full stitching	98			0		
11	Mackintosh Medium	Border stitched	0			0		
12	Mackintosh Small	- do -	135			0		
13	Mackintosh big	- do -	232			0		
14	Window Curtain	Full stitch	12			0		
15	Kitchen Apron	Full	38			0		
16	Coutery Cover	Full	3			0		
17	Draw Sheets	2 sides stitched	261			1172		
18	Mattress Cover (small)	Full	10			0		
19	Mattress Cover (Big)	Full	1			0		
20	Plastic Apron	Full	64			0		
21	Mosquito Net	Full	33			0		
22	Partition Curtain	4 sides with rings	1			0		
23	Hot Water Bag	Full	11			0		
24	Trolley Cover	4 sides.	2			0		

25	Packing Towel	4 sides.	113			0		
26	Hand Towel	4 sides.	2036			0		
27	Machine Cover	Occasionally	16			0		
28	Sandbag Cover	- do -	21			0		
29	White Half Shirts	As per Requirement	669			1629		
30	White Petticoat	- do -	302			1035		
31	White Pant Full	- do -	518			1219		
32	Abd binder	- do -	0			0		
33	White patients Gown	- do -	62			37		
34	Green Bed Sheet	4 Side, One joint and one pipe	176			3		
35	Screen cover	8 joints & 4 side	1			0		
36	Tray Cover small size	4 side	0			0		
37	Packing Towel Big	4 sides & one joint	274			0		
38	Pillow cover	Full	48			0		
39	T Bandage	3 side	29			0		
40	Cap	Full	44			0		
41	Towel piping	2 side	629			0		
42	Hand Binder	Full	44			0		
43	Chair cover	Full	60			0		
44	Abdominal Sponge		200			0		
45	Masks		926			0		
46	OT Gowns		161			2046		
47	Doctor Aprons		1			15		
48	Label Stitching		7521			0		

Note : Taxes, if any, applicable has to be indicated below :-

1. _____

2. _____

3. _____





I/We undertake to enter into agreement immediately of being called upon to do so and bear all expenses including charges for stamps etc and agreement will be binding on me/us.

I/We agree to abide by this Bid for a period of 180 days from the date fixed for Bid opening and it shall remain binding upon me/us before the expiry of that period.

Until an agreement is signed and executed, this Bid together with your written acceptance thereof in your notification of award shall constitute a binding contract between us.

Bid submitted by me/us is properly sealed and prepared so as to prevent any subsequent and replacement. I/We have submitted EMD of/- (..... Only) in the form of D.D/ Bankers Cheque, Bank Guarantee (D.D drawn in favour of Accounts Officer) in the prescribed pro-forma along with the Bid.

I/We understand that you are not bound to accept the lowest or any bid, you may receive.

Dated this Day of 2022

Signature of Contractor with Seal/Stamp

Dated: _____

Note : 1. Please note that there is no guarantee for minimum / maximum volume of Work.

1. The work will be purely on rate contract as per approved rate for each work.

Station: _____

Signature of Contractor with Seal/Stamp

Dated: _____



ANNEKURE - A

PROFILE OF BIDDER
(To be submitted on Letter head of the firm)

<u>Sr. No.</u>	<u>Particulars</u>	
1.	Name of the Organization / Applicant	
2.	Type of Organization (Mention Whether Public Limited Company, Private company, Proprietorship firm, Registered Society, NGO, Individual or others.)	
3.	Address	
4.	Contact person with designation	
5.	Telephone no. / Mobile no.	
6.	E-mail / Fax if any	
7.	Educational Qualification of key persons of the firm	
8.	Describe activities pursued by the firm	
9.	Give details of previous experience	
10.	Year of establishment of the agency	
11.	Name and Address of Bankers	
12.	List of work undertaken from 2014 onwards giving details of work, contract amount and agency who gave the contract. Attach separate sheet, if necessary (please attach photocopy of the orders received)	
13.	Whether the contracting firm possesses any accreditation. Attach copies.	
14.	Registration details viz. Reg. No. with date (Copy may be attached)	
15.	PAN Number (please attach photocopy).	
16.	GST Number	





ANNEXURE B

BIO DATA OF THE BIDDER

PHOTO

BIO - DATA

Name of the person : _____

Father's Name : _____

Age/Date of Birth : _____ Height : _____

Sex : _____ Religion : _____

Contact No. : (R) _____ Mobile : _____

Local Address : _____

Permanent Address : _____

Bank Details : A/C No.: _____
Bank Name : _____
Address : _____

Reference/Contact person in Mumbai & telephone number:

Police Verification : Yes / No

SignatureSignature of Bidder
With Stamp



CERTIFICATE
**(PERFORMA FOR NO NEAR RELATIVE (S) OF THE BIDDER WORKING IN
DEPARTMENT OF ATOMIC ENERGY)**

I.....S/o.....

.....R/o.....

- Hereby certify that my relative (s) as defined in the tender document is/are employed in Bhabha Atomic Research Centre, Department of Atomic Energy as per detail given below.

	<u>Name</u>	<u>Designation</u>	<u>Unit/Place</u>
i)			
ii)			
iii)			
iv)			
v)			
vi)			

Hereby certify that none of my relative (s) as defined in the tender document is/are employed in Bhabha Atomic Research Centre, Department of Atomic Energy.

In case at any stage, it is found that the information given by me is false/incorrect, BARC Hospital, Medical Division, Mumbai shall have the absolute right to take any action as deemed fit, without any prior intimation to me.

Signature of the Bidder with seal

The near relative (s) means:

- Members of a Hindu Undivided family;
- They are husband and wife.
- The one is related to the other in manner as father, mother, son(s) & son's wife (daughter- in-law), Daughter (s) & daughter's husband (son-in-law) brother (s) and brother's wife, sister (s) sister's husband (brother-in-law)

Note :

In case of proprietorship firm, certificate will be given by the proprietor, and in case of partnership firm, certificate will be given by all the partners and in case of Ltd. Company by all the Directors of the company or company secretary on behalf of all directors. Any breach of these conditions by the company or firm or any other person, the tender/work will be cancelled and earnest money/security deposit will be forfeited at any stage whenever it is so noticed. The department will not pay any damages to the company or firm or the concerned person. The company or firm or the persons will also be debarred for further participation in the concerned unit.





ANNEXURE D

UNDERTAKING**(ON A STAMP PAPER OF Rs.100/-) Cost of the stamp paper to be borne by the bidder/ Supplier/s)****Outsourcing of Stitching of Linen of BARC Hospital****Tender No. _____ dated _____**

Sir,

I/We hereby agree to abide by all terms and conditions laid down in tender document.

I am enclosing **earnest money** as follows :-

Mode of payment :

Name of the Bank :

Bank Branch

Address

Instrument No.and :

Date

Amount :

Date of Validity
of EMD :

EMD shall be deposited by me/us with Head, Medical Division calling the bid in case I/we become the lowest bidder within a week of the opening of financial bid otherwise department may reject the bid and also take action withdraw my/our enlistment/debar me/us from tendering of Agreements in BARC/Department of Atomic Energy.

This is to certify that I/We before signing this bid have read and fully understood all the terms and conditions and instructions contained therein and undertake myself/ourselves abide by the said terms and conditions and also deemed inspected / visited the area of Bhabha Atomic Research Centre Hospital, Anushakti Nagar, Mumbai - 400 094.

Seal and Signature of Bidder

Name and Address of the Bidder

Telephone No.:

