



सत्यमेव जयते

भारत सरकार

GOVERNMENT OF INDIA

भाभा परमाणु अनुसंधान केन्द्र

BHABHA ATOMIC RESEARCH CENTRE

अल्कली पदार्थ एवं धातु प्रभाग

ALKALI MATERIAL AND METAL DIVISION



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Email: guptar@barc.gov.in

हॉल नं. - 5, ट्राम्बे, मुम्बई- 400085

Hall No.- 5, Trombay, Mumbai- 400085

Ref.: - BARC /AMMD/POMS/RG/2023/9/1-51076

Date: 29/05/2023

**Sub: Invitation to submit your quotation**

On behalf of President of India, Head, POMS/AMMD, Bhabha Atomic Research Center invites lowest quotation in sealed envelope for the work given below as per the technical specifications enclosed herewith.

S. No.	Description of Job	Contract Period
1.	Annual Maintenance Contract of PCC Panels, MCC Panels, motors and isolator boxes at Engg. Hall No.-5.	1 year

**The terms and conditions are given below:**

**1. Qualifying criteria for bidders:**

- 1.1 Firms willing to bid for above mentioned job shall have been vetted by Security Section of BARC.
- 1.2 All the supervisors and workers should have valid Police Verification Certificate (PVC). The list of manpower available with firm shall be submitted along with their details of PVC.
- 1.3 The past experience of the firm in similar nature in BARC/DAE shall be made available with Work Order copy and satisfactory completion certificate from the user. Also, the list of ongoing jobs inside BARC premises with expected completion period shall be provided.
- 1.4 Interested bidders shall contact the undersigned on Phone No. 2559 3344 (Ext. No. 23344) or Email - guptar@barc.gov.in with above mentioned details for getting the Detailed Tender Specifications. **It is compulsory to collect tender documents and quote price as per SCHEDULE OF QUANTITY (Annexure-E). Quotations send without collecting tender documents will not be accepted and will not be consider for opening.**

2. The quotation envelope shall be superscripted with **Description of the job and the Tender Ref. No.** as mentioned above.
3. The complete quotation shall reach the following address on or before 08/06/2023 05:00 pm by **Registered Post/ Speed post only**. The quotations shall be opened on 09/06/2022 in presence of undersigned and Assistant Account Officer, General Services Section, BARC between 1400 to 1700 Hrs.

Shri Rahul Gupta,  
SA/E  
POMS/AMMD, Engg. hall-5, BARC,  
Trombay, Mumbai- 400 085.

4. **Printed Letter Head:** Quotation should be printed on the letter head; computer generated quotation is not valid.
5. **Validity of the Offer:** Validity of the offer shall be 90 days from date of opening of quotation.
6. **Service Charges and spare material cost:** Service Charges and spare material cost accepted shall be firm during the currency of the Contract.
7. **Option:**
  - 7.1 While the contract is intended to be valid for a period of one year, this Division reserves the right to terminate this contract by giving a notice of one month and without any financial obligation on the part of this Division. In the event of cancellation of the contract for a reason or the other the payment for service carried out will be paid on pro-rata basis.
  - 7.2 Proportionate amount shall be deducted from AMC charges for non-servicing period.
8. **Emergency Call:** Emergency/Breakdown call from the user department should be attended immediately but not later than 24 hours at no extra cost.

**9. Scope of work:**

- 9.1 Thorough cleaning, testing, re-adjusting, replacement of parts needed for proper operation.
- 9.2 To repair defects during the currency of the contract.
- 9.3 To keep the equipment in upto date condition during the currency of the contract.
- 9.4 Scopes of work in details are mentioned in Annexure-C.
- 9.5 All the spares required will be provided by the department.

**10. Payment:**

- 10.1 At the end of each quarter.
- 10.2 Contractor has to forward his **invoice in triplicate indicating the service contract number and date, for arranging payment.**

**11.** Payment for labour charges will be released on receipt of bill duly certified by the user department indicating that the work has been completed to our satisfaction.

**12. Bills:**

Bill receipts for payment may be forwarded to the undersigned indicating our contract number for record.

**13. Completion Report:** A completion report may have to be forwarded to GSS Office with copy to the user department after completion of the last servicing but well before the expiry of the contract certifying that the equipment has been serviced as per the terms and conditions of the contract and also with your proposal for extension of the contract if any, indicating our contract No. and date for our consideration.

**14.** Contractor has to ensure that our service contract number is quoted in all correspondences and bills etc.

**15.** Contractor has to send acknowledge of receipt and confirm that the servicing repair will be carried out in terms of the contract.

**16.** Income tax @2% and GST TDS @2% as applicable will be deducted from the bills.

**17. Offer of Firm:**

17.1 Offer of those firms, who fails to collect the tender documents will be rejected and will be not opened.

17.2 Offer of those firms who do not submit their quotation as per the details given in the technical specification/annexure -E and incomplete quotations in any respect shall not be considered.

**18.** The department reserves right to extend the date of opening the quotations.

**19.** If any of the employee, consultant, or partner of the company is an Ex- BARC employee, the same must be stated in the quotation clearly.

**20. Penalty:** Any delay which attributable to the contractor is liable for penalty @ 0.5 % per week (max 5 %) to be imposed on contractor.

**21. GST/PAN Number:** Quotation shall consist of GST Registration Number and PAN number of the firm.

**22. Safety & Security Rule:** The vendor shall follow all the safety procedures as per the normal industrial practice during the execution of the job at site. Any mishap occurring during the work due to unsafe workmanship shall be the vendor's liabilities. Security and transportation rules at BARC, Trombay premises shall be strictly followed.

**23. Confidential Clauses:**

23.1 **Confidentiality** : No party shall disclose any information to any third party concerning matters under this contract generally, In particular, any information identified as "Proprietary" in nature by the disclosing party shall be kept strictly confidential by the receiving party shall not be disclosed to any third party without the prior written consent of the original disclosing party This clause shall apply to the sub- contractors, consultants, advisors, or the employees engaged by a party with equal force.

23.2 "Restricted information" categories under section 18 of the Atomic Energy Act, 1962 and "Official secrets" under section 5 of the of the Official Secret Act, 1923: Any contravention of the above-mentioned provisions by any contractor, sub- contractor, consultant, advisor or the employee of a contractor will invite Penal consequences under the aforesaid legislation.

23.3 Prohibition against use of BARC's name without permission for any publicity Purpose. The contractor or Sub contractor, consultant, advisor or the employees engaged by the contractor shall not be use any public purposes through any media like press, TV, or internet, without the prior written approval of BARC.

Encl: a/a

(Rahul Gupta)  
Scientific Assistant/E  
**(For and on behalf of President of India)**