



Government of India  
Bhabha Atomic Research Centre  
Product Development Division

Ref: PDD/HCOS/2022/352

June 15, 2022

**Sub: Invitation of Quotation for Annual Maintenance Contract (AMC) of Hot Cell Transfer Ports and Turn Table at AHCAF of PDD, A-Block, CFB, BARC, Mumbai & supply of spare parts.**

Dear Sir,

In connection with the above mentioned work you are requested to submit your quotation on the basis of the following requirements. The detail job specification is attached herewith.

1. The Party shall procure all the raw materials required for the work.
2. All material & components shall be of tested quality.
3. Quotation must reach by speed/registered post through Indian Postal Service to **Head, Product Development Division** on or before **24<sup>th</sup> June, 2022 by 16.00 hrs** and should be sent in a sealed envelope superscripted with the above **reference number** and **due date**.
4. The party should furnish their **PAN No.** and **GST/Service Tax/S.T.No** along with the quotation, otherwise their quotations are **liable to be rejected** and it may also please be emphasized that quotation are submitted on printed letter heads.
5. The address on the envelope should read:  
**Head,  
Product Development Division,  
Bhabha Atomic Research Centre,  
Mumbai - 400085  
Attn: Shri A.K.Sahu (R.N.-125C, B-Block, CFB, Ext-27104)**
6. The party must offer warranty on the components for satisfactory performance for a period of not less than 12 months.
7. The AMC/fabrication work is subject to inspection by our officers. The finished product shall be dispatched only after the approval by our officers at the bidder's works. Necessary inspection facilities should be provided to our officers for inspection at the bidder's premises.
8. No advance payment in full or in part will be admissible and payments will be made only after completion of work.
9. The offer shall clearly indicate the time required for completing the entire work, taxes or levy, if any.
10. Head, Product Development Division, BARC reserves the right to accept / reject any or all quotations without assigning any reason.

*A. K. Pradhan*  
(A. K. Pradhan)  
Head, HCOS, PDD

- Enclosures: 1. Job Specification (Ref: PDD/HCOS/2022/351-B Dated June 15, 2022)  
2. General Terms & Conditions (Ref: PDD/HCOS/2022/351-C Dated June 15, 2022)

To,  
BARC Website  
SIRD, CC, BARC, Trombay, Mumbai-85

Government of India  
Bhabha Atomic Research Centre  
Product Development Division

**Job Specification**

Ref: PDD/HCOS/2022/ 351 (P)

May 18, 2022

June 15, 2022

The following job needs to be carried out urgently on Annual Maintenance Contract (AMC) basis:

**1. Brief Description of the job:**

Service & maintenance of Hot Cell Transfer Ports and Turn Tables in radioactive area through AMC at AHCAF of PDD, A-Block, CFB, BARC, Mumbai & supply of required spare parts. The Equipments includes

1. External Transfer Drawer (ETD): 2 Nos.
2. Intercell Transfer Drawer (ITD): 1 No.
3. Turn Tables (TT): 3 Nos.

**2. Scope of Work:**

1.	<b>Work Description</b>	1. Routine service & maintenance of ETD, ITD & TT in radioactive environment. 2. Decontamination of equipments and working areas. 3. Oiling / greasing of moving & matching parts. 4. Supply & installation of required spare parts for smooth & trouble free operations. 5. Preparation of Service reports & related documents as & when required.
2.	<b>Duration &amp; Visit to PDD, BARC</b>	The contractor will send his trained service engineer / Technician in every month (12 visits/year) as per requirement of user or till the completion of Service & maintenance of Hot Cell Transfer Ports and Turn Tables
3.	<b>Inspection</b>	After every service & maintenance of Hot Cell Transfer Ports and Turn Tables, inspection will be carried out by BARC engineers for satisfaction & completion of work. After completion of service & maintenance only work completion certificate will be issued.
4.	<b>Procurement of spare parts</b>	The contractor will supply all the required spare parts for service & maintenance of Hot Cell Transfer Ports and Turn Tables, if required & submit the bill for settlement.
5.	<b>Security Clearances</b>	The contractor has to complete all the documentation & clearances related to BARC security section for entry inside the BARC, Mumbai premises for execution of service & maintenance of Hot Cell Transfer Ports and Turn Tables.
6.	<b>Settlement of Tax Invoice</b>	The contractor will generate quarterly bill for service & maintenance of Hot Cell Transfer Ports and Turn Tables & spare parts (if Required). The bills shall be submitted to concern officer for settlement.

## General Terms & Conditions

Ref: PDD/HCOS/2022/351 (C)

May 18, 2022  
June 15, 2022

### 1. Service Charges:

Service Charges accepted shall be firm during the currency of the Contract.

### 2. Option:

- a) While the contract is intended to be valid for a period of one year, this Division reserves the right to terminate this contract by giving a notice of one month and without any financial obligation on the part of this Division. In the event of cancellation of the contract for a reason or the other the payment for service carried out will be paid on pro-rata basis.
- b) Proportionate amount shall be deducted from AMC charges for non-servicing period.

### 3. Scope of work:

- a) Service & maintenance of equipments as per job specification.
- b) Thorough cleaning, lubrication, testing, re-adjusting, replacement of parts needed for proper operation.
- c) To repair defects during the currency of the contract.
- d) To keep the equipment in up to date condition during the currency of the contract.
- e) Preparation of Service reports & related documents as & when required.

### 4. General Terms & Conditions:

- a) The contractor & their staff must have valid Police Verification Certificate (PVC) for security clearances.
- b) The contractor will complete security vetting of firm & other relevant security procedures & clearances.
- c) The contractor will be carrying out service & maintenance works in the radioactive areas.
- d) Decontamination & cleaning of equipments and working areas.
- e) During maintenance work assemblies will be handled by cranes available in the facility.
- f) A formal training will be provided to contractor & their staff by facility Health Physicist / RSO during service & maintenance work in radioactive areas. After successful training TLD's will be issued during radioactive works.
- g) The contractor will depute this trained manpower only issued with TLD for service & maintenance work during the entire contract period.
- h) Hence, contractor is advised to identify & nominate the manpower in consultation with the Engineer in-charge.
- i) After completion of service & maintenance work, contractor / their staff must return TLD & entry cards / permits by daily basis to Engineer-in-charge / HP/RSO.
- j) The cost of the spare part replaced during the currency of the contract will be paid extra at actual. However, the parts may be replaced with approval of user department regarding the reasonableness of cost and necessity of replacement.

### 5. Payment:

- a) At the end of each quarter of AMC period.
- b) Forward your invoice in triplicate indicating the service contract number and date, for arranging payment.
- c) 100% payment for spares will be released after due approval on receipt of bill duly certified by the user department indicating the spares have been actually replaced and rates are reasonable.
- d) Payment will be made only through ECS. Name & address of the party's Bank, Account Number, IFS Code, MICR No. etc must be quoted on the bill.
- e) The Contractor will not be eligible to claim any interest on account of delay in receiving any payment.
- f) Income Tax, Surcharges and Edu. Cess as applicable will be deducted from the bills.

### 6. Bills:

- a) Bill and cash receipts for payment may be forwarded to the undersigned indicating our contract number for record.

- b) Bill for spares replaced during the service contract period may please be forwarded to Head of the Division, BARC duly certified by the user department that the spares have been actually replaced and cost is reasonable.
- c) PAN Number, GST Number & Appendix – A of the party must be quoted on the bill.
- d) A copy of PAN Card must be submitted with bill.
- e) Work Order Number, Period of contract & payment in respect of month / quarter etc must be quoted on the bill.
- f) Ensure that our service contract number is quoted in all correspondences and bills etc.
- g) Supplier has to submit undertaking that the GST has been promptly deposited with the authorities as per attached Annexure – II of BARC/AD/IFB(R) / 2017/ OPA – 120086 dated 10.7.17

#### **7. Completion Report:**

A completion report will be prepared by contractor & forwarded to user department after completion of the last servicing but well before the expiry of the contract certifying that the equipment have been serviced as per the terms and conditions of the contract and also with your proposal for extension of the contract if any, indicating our contract No. and date for our consideration.

#### **8. Buy Back Arrangement:**

Party has to arrange for disposal of scrap / garbage, redundant stores, debris by adopting "Buy Back Arrangement". Party has to submit the acceptance letter for "Buy Back Arrangement" with Work Order Acceptance Letter.

#### **9. Security Rules**

The contractor shall follow at site all security rules as may be framed by Purchaser from time to time regarding removal of materials from site, issue of identity cards, control of entry of personnel and all similar matters. The contractor and his personnel shall abide by all security measures imposed by the Purchaser or his duly authorized representative from time to time. Contractor is required to produce police verification certificate issued by police commissioner for his Engineers/ Supervisors deputed to BARC site for service & maintenance work.

#### **10. Confidentiality Clause:**

- a) Confidentiality: No party shall disclose any information to any third party concerning the matters under this contract generally. In particular, any information identified as "Proprietary" in nature by the disclosing party shall be kept strictly confidential by the receiving party and shall not be disclosed to any third party without the prior written consent of the original disclosing party. This clause shall apply to the sub-contractors, adviser or the employees engaged by a party with equal force.
- b) "Restricted information" categories under Section-19 of the Atomic Energy Act, 1962 and "Official Secrets" under Section-5 of the Official Secrets Act, 1923: Any contravention of the above-mentioned provision by any contractor, sub-contractor, consultant, adviser or the employees of a contractor will invite penal consequences under the aforesaid legislation.
- c) Prohibition against use of BARC's name without permission for publicity purposes: The contractor, sub-contractor, consultant, adviser or the employees engaged by the contractor shall not use BARC's name for any publicity purpose through any public media like Press, Radio, TV or Internet without the prior written approval of BARC.