



Tender Document
for
Cosmetic Maintenance of
BARC Training School Complex & Service Building,
Anushakti Nagar, Mumbai – 400094

TENDER NOTICE NO:
BARC/HRDD/Admn/60/2024 DATED: 30.04.2024

Bid Number: GEM/2024/B/4902286 Dated 30-04-2024



Government of India
Bhabha Atomic Research Centre
Human Resource Development Division

Training School Complex,
Anushaktinagar, Mumbai - 400094

NOTICE INVITING TENDER

TENDER NOTICE NO: BARC/HRDD/Admn/60/2024 Dated: 30.04.2024

1. Sealed item rate tenders in **two parts** in the prescribed Form are hereby invited on behalf of the President of India by Head, Human Resource Development Division (HRDD), Bhabha Atomic Research Centre (BARC), Anushaktinagar, Mumbai-400 094 for the following work from eligible contractors on approved list of Government/Semi Government Organisations, like CPWD, MES, Railways, State PWD's, Public Sector Undertakings of Central or State Governments/Central Autonomous bodies, etc. or those having adequate experience and capabilities to execute similar works of such magnitude in Department of Atomic Energy (DAE).

i.	Name of Work.	Cosmetic maintenance at BARC Training School Complex and Services Building, Anushakti Nagar, Mumbai.
ii.	Estimated cost.	Rs. 1,12,03,162/- (Rupees one crore twelve lakhs three thousand one hundred and sixty-two only).
iii.	Earnest Money.	Rs. 2,24,063/- (Rupees two lakhs twenty-four thousand and sixty-three only).
iv.	Period of Contract.	24 (Twenty-four) calendar months. Likely to be extended for further 12 (Twelve) calendar months on satisfactory performance on the same rates, terms & conditions of the original/initial Work Order.
v.	Date of publish of Tender.	30.04.2024 from 1500 hours on GeM Portal.
vi.	Document download/Start date.	30.04.2024 from 1500 hours on GeM Portal.
vii.	Document download/End date.	28.05.2024 up to 1500 hours on GeM Portal.
viii.	Seek clarification start date	30.04.2024 from 1600 hours, queries may be sent to hrddoff@barc.gov.in
ix.	Seek clarification end date	Up to 14.05.2024 1500 hours
x.	Date of Pre-bid meeting.	10.05.2024 at 1500 hours
xi.	Bid submission start date	From 30.04.2024 1500 hours on GeM Portal.

xii.	Bid submission end date	On 28.05.2024 up to 1500 hours on GeM Portal.
xiii.	Date and time of Online opening of Technical Bid in GeM Portal	29.05.2024 at 1500 hours in HRDD Office, Training School Complex, Anushaktinagar, Mumbai-400 094
xiv.	Date of opening of Financial Bids of qualified Bidders	Will be notified at a later date.
<p><i>Note: Department reserves the right to accept or reject the tender(s) in full or in part, without assigning any reason thereof. Tenders with any condition including conditional rebate shall be rejected forthwith.</i></p>		

2. Tender document is prepared in two parts viz. Part 'A' (Technical Bid) and Part 'B' (Financial Bid).

The application should be uploaded along with satisfactory proof of -

- a) Registration in appropriate class of contractors, if any. (Certificate of incorporation/registration and MOA (Memorandum of Association) as a proof of date of registration and to prove that the company has been registered for the similar works/services required as per this tender.)
- b) Bank solvency certificate of a Nationalised Bank/Scheduled Bank for a minimum of Rs. 44,81,265/- (Rupees forty-four lakhs eighty-one thousand two hundred and sixty-five only) and should not be older than one year from the date of opening of tender.
- c) Average Annual Financial Turnover on works should be at least 100% of estimated cost during last 3 years ending March 31 of preceding year in which tender is invited. This should be duly audited by a registered Chartered Accountant.
- d) Should not have incurred any loss in more than two years during last five years ending March 31 of preceding year in which tender is invited.
- e) List of similar works completed in last 7 years.
- f) List of works in hand indicating:
 - (i) Agency (ii) Value of Work and (iii) Stipulated time of completion/present position.
- g) List of Tools & Plants, Machinery.
- h) List of Qualified & Experienced Staff.
- i) Certificates of Work Experience / Performance Certificates.
- j) Certificates of GST (Goods & Services Tax) Registration Certificate.
- k) Certificates of PAN (Permanent Account Number) Registration.
- l) Certificates of EPFO Registration Certificate.
- m) Certificates of ESIC Registration Certificate.
- n) Profit & Loss statement audited and certified by CA.
 - o) Undertaking that the eligible similar work(s) have not been executed through another contractor on back to back basis
 - p) Undertaking for having gone through the documents as per Technical Bid.
 - q) Undertaking for downloaded the Pre-bid clarifications issued by the Department as indicated in the Technical Bid (Scanned copy of original certificates to be uploaded).

The application of agencies who have the above experience of having successfully completed (based on certification of performance by the client of the works) **3 (Three)** similar works each of value not less than **Rs 44,81,265/-** (40% of the tendered value) or **2 (Two)** works each costing not less than **Rs. 67,21,897/-** (60% of the tendered value) or **1 (one)** work costing at least **Rs. 89,62,530/-** (80% of the tendered value) during the last **7 (seven)** years ending on the last day of the month previous to the one in which the applications are invited and if the eligible similar works are not carried out in Central Government/State Government/Public Sector Undertaking of Central or State Governments/Central Autonomous bodies, then TDS certificates should be produced by bidder for the same. **Joint ventures are not acceptable.** The similar works should have been executed in India.

For the purpose, 'cost of work' shall mean gross value of the completed work including the cost of materials supplied by the Government / Client, but excluding those supplied free of cost. For the purpose of clause 'similar works' means **"Maintaining cleanliness and cosmetic maintenance services in offices, toilets, corridors, flooring, window glasses, roads; and collection, segregation and disposal of garbage or combination of these."**

The value of executed works shall be brought to the current costing level by enhancing the actual value of work at simple rate of 7% (seven percent) per annum, calculated from the date of completion to the last date of receipt of application for tenders.

TENDER REQUIREMENTS FOR ELIGIBILITY: -

Initial criteria for eligibility for pre-qualification:

The applicant who fulfils the following criteria shall be considered for participation.

Proof of registration with Government/Semi Government Organisations, like CPWD, MES, Railways, State PWD's, Public Sector Undertakings of Central or State Governments/Central Autonomous bodies, etc. or those having adequate experience and capabilities to execute similar works of such magnitude in Department of Atomic Energy (DAE).

The bidding capacity of the contractor should be equal to or more than the estimated cost of the work put to tender. The bidding capacity shall be worked out by the following formula:

Bidding Capacity = $[A \times N \times 2] - B$ where,

A = Maximum value of works executed in any one year during the last 5 (five) years taking into account the completed works as well as works in progress.

N = Number of years prescribed for completion of work for which bids have been invited.

B = Value of existing commitments and ongoing works to be completed during the period of completion of work for which bids have been invited.

Bidder should be a registered firm in India. Joint Ventures and or Consortiums are not acceptable.

Part 'A' consists of Technical Bid which contains NIT, Form for Tender Agreement, General Conditions of Contract, Special Instructions to Tenderers, Technical Specifications and Schedule 'A' (list of materials to be supplied by Department), Annexure-I, Annexure-II, Annexure-III.

Part 'B' consists of Financial Bid which contains Schedule of Quantities (Schedule 'B'), Annexure-IV - List of material to be supplied by Contractor for the subject work and Annexure-V.

3. Pre-bid meeting shall be held at **1500 Hrs on 10/05/2024** in the office of Head, HRDD, BARC Training School, Anushakti Nagar, Mumbai - 400094 for clarifications, if any. The contractor/tenderer shall give names of authorised persons attending the pre-bid meeting two working days before the date of pre-bid meeting.
4. Tenders can be uploaded up to **1500 hours on 28.05.2024** on GeM Portal. The envelope containing EMD should be submitted by hand on or before **1500 hours on 28.05.2024** in the HRDD Office, Training School Complex, Anushaktinagar, Mumbai-400 094. The envelope containing the EMD will be opened first. The Part-A Tender (Technical Bid) will be considered for opening provided the Earnest Money Deposit is found to be in order in all respects.
5. **No modifications in the tender shall be allowed after opening of Part 'A', unless the scope of work is changed by Department.**
6. **Tenders with any condition including conditional rebate shall be rejected. However, tenders with unconditional rebate given in their original offer will be accepted.**
7. The time allowed for carrying out the work will be reckoned from the 15th day after date of written work order to commence the work or from the first day of handing over of the site whichever is later, in accordance with the phasing, if any, indicated in the tender documents.
8. Tender will be kept valid for 180 (one hundred eighty) days from the date of opening Part 'A' of the tender.
9. In case the last date of the date of receipt and opening of tender is declared as holiday, the respective date shall be treated as postponed to the next working day, correspondingly.
10. Tenders are to be in the prescribed form of Bhabha Atomic Research Centre. Tenderers should quote rates in figures as well as in words and amount in figures only. The amount of each item should be worked out and filled in the proper column. The total amount should be written in both figures as well as in words. While quoting the rate in Schedule of Quantities (SOQ), the word 'only' should be written closely following the amount and it should not be written in next line. All corrections shall be attested by the dated initials of the tenderer.
11. When the contractor signs the tender in an Indian language, the total amount quoted by them should also be in the same language. In the case of illiterate contractors, the rates and the amounts tendered should be attested by a witness.
12. The contractor's ongoing / completed work sites & offices will be visited and their 'Technical Bid' related documents shall be evaluated and accordingly tenderers shall be qualified / disqualified by the competent authority. The Part 'B' (Price Bid) of the qualified tenderers shall then be opened at a notified date, time and place in presence of tenderers or their authorised representatives.
13. **Tender forms are not transferable.**
14. After opening of Part 'A' of tender, competent authority (**Head, HRDD**) may constitute an inspection team which may visit selected work sites of ongoing / completed works of the tenderers to evaluate the capability of the tenders based on the following:

- a) Financial capability and their turnover during last 5 (five) years.
- b) Technical capabilities of the company in the light of subject work.
- c) Nature of works executed by the tenderer during last 7 (seven) years.
- d) Organisational structure of the company.
- e) Necessary resources required by the company to carry out the subject work.
- f) Time and quality consciousness.
- g) Tendency of the company with regard to making extraneous claims and disputes.
- h) Site planning ability.
- i) Tendency of the company to award the work on back to back / subletting.

Based on evaluation, the tenderers shall be qualified / disqualified by competent authority.

15. As per the security procedure in force in BHABHA ATOMIC RESEARCH CENTRE, the contractors will be vetted by the Security Section of BARC before award of the work.

16. The contractor whose tender is accepted will be required to furnish by way of security deposit for the due fulfilment of the contract, such sum as will amount to 2.5% (Two and half percent) of the tendered value of the work. In addition, the contractor shall be required to deposit an amount equal to 3% (Three percent) of the tendered value of the contract as Performance Security Deposit (PSD) before commencement of work but not later than stipulated date of commencement including extension period, if any approved. Performance security of 3% can also be accepted in the form of Bank Guarantee (in case performance security exceeds Rs.1,00,000/- (Rupees one lakh), fixed deposit receipts of Scheduled/Nationalised Bank or in the form of Government securities. It can also be accepted in the form of Fixed Deposit receipts or Demand Drafts of Scheduled/Nationalised Bank or in the form of Government Securities. The performance bank guarantee shall be submitted within 15 (Fifteen) days of date of issue of work order.

17. The Security Deposit will be collected by deductions @2.5 % of the gross amount of the running bill of the contractors till the sum will amount to @2.5% of the tendered value of work. The security deposit will also be accepted in the form of Government securities, fixed deposit receipts of any scheduled bank and nationalised bank and these shall be endorsed in favour of the Accounts Officer, BARC, Mumbai.

Note: In exercise of para 16 of public procurement policy for Micro and Small Enterprises Order 2012, it is clarified the all Central Ministries/Departments/ Central public Sector Undertakings may relax condition of prior turnover and prior experience with respect to Micro and small Enterprises in all public procurements subject to meeting of Quality and technical specifications. However, as this work comes under service contracts **no exemption / relaxation** regarding Security Deposit, turnover and experience will be given for Start-ups and Micro Small & Medium Enterprises (MSMEs) etc.

18. The acceptance of the tender shall rest with department which does not bind itself to accept the lowest tender and reserves to itself the authority to reject any or all of the tenders received, without assigning any reason. All tenders in which any of the prescribed conditions are not fulfilled or incomplete in any respect are liable to be rejected.

19. Canvassing in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable for rejection.

20. On acceptance of the tender, the name of the accredited representative(s) of the contractor who would be responsible for taking instructions from the Officer-in-Charge (OIC) shall be communicated to the OIC.

21. The department reserves the right to accept the whole or only part of the tender and the tenderer shall be bound to perform the same at the rates quoted.

22. GST or any other Tax on material in respect of this contract shall be payable by the contractor and Government will not entertain any claim whatsoever in this respect.

- i. Contractor should be registered under GST as applicable as per the extent order on the above work and shall be paid by the contractor to concerned department and same will be reimbursed by the Department after satisfying that it has been actually and genuinely paid by the contractor.
- ii. While calculating rates for different Operations, contractor should not include GST in these rates. GST should be mentioned separately in the financial bid (Part B) only.
- iii. Contractor should be registered under EPF & ESIC and as per law, or if Department asks for, then contractor shall pay EPF & ESIC of contract workers to concerned department and it will be reimbursed to him by the Department after satisfying that it has been actually and genuinely paid by the contractor. The bidder should not consider EPF & ESIC in his rates.
- iv. Labour welfare cess @1% of gross value of work done shall be recovered from each bill paid to the contractor.
- v. Income tax and cess as applicable shall be deducted from each bill paid to the contractor.
- vi. Any other Taxes/Cess as per Government directives will be deducted from the payment made to the contractor from time to time.

23. Certificates: (Scanned copy of original certificates to be uploaded)

- i. Registration Certificate, if any
- ii. Certificates of Work Experience / Performance Certificates
- iii. GST (Goods and Services Tax) Registration Certificate
- iv. PAN (Permanent Account Number) Registration
- v. EPFO Registration Certificate
- vi. ESIC Registration Certificate

24. If any tenderer withdraws the tender within the validity period or makes any modifications in the terms and conditions of the tender which are not acceptable to the department, then the Government shall without prejudice to any right or remedy, be at liberty to forfeit 50% (Fifty percent) of the Earnest Money absolutely. Further, the tenderer shall not be allowed to participate in the re-tendering process of the work for one year from the date of issue of such communication.

25. The tender for the work shall not be witnessed by a contractor or contractors who himself / themselves has/have tendered for the same work. Failure to observe these conditions would render tenders of the contractors tendering as well as witnessing the tender liable to summarily rejection.

26. It will be obligatory on the part of the tenderer to sign the tender document for all the component parts.
27. This 'Notice Inviting Tender' shall form a part of the contract document.
28. In case of receipt of any adverse character and antecedent remarks/notification against the Contractor/Company/Firm/Proprietor and/or his contract personnel, consequent to the security vetting, BARC reserves absolute right to terminate the contract forthwith without assigning reason/ show cause notice. Under the circumstance the Contractor will have no right to claim good any losses/liability that may be incurred as consequence to the above action initiated by BARC. BARC also reserves the right to forfeit in part/full performance security and/or security deposit in possession of the Government for failure on the part of the contractor to abide/adhere to the Security instruction issued by DAE/BARC from time to time.
29. Escalation will be paid on actual increase in minimum wages rate based on the notification issued by the Office of Dy. Chief Labour Commissioner (Central) Mumbai, Government of India from time to time.
30. Contractor has to arrange all cleaning materials (consumables and non-consumables/cleaning accessories) required for day to day cosmetic maintenance work. The contractor shall procure sufficient quantity of cleaning materials well in advance. Any shortage in required quantity and quality of the cosmetic maintenance material will attract penalty and proportionate amount will be deducted from monthly bills.
31. The contractor shall submit monthly bills after satisfactory completion of the work and will be paid by the Accounts Division, BARC after due certification by the designated officer of HRDD, BARC.
32. If it is found that the work is not done properly as per specification, necessary penalty deduction for any deficiency in performance/service shall be made at double the cost of the item of work, will be made from the bills of the contractor.
33. If the contractor engages less than 18 (eighteen) Workmen and 02 (two) supervisors on any day, Rs. 800/- (Rupees eight hundred only) per head/per day will be recovered as penalty from contractor's monthly bill.
34. The contractor shall submit a detailed list of similar works carried out by them during last 7 (seven) years ending on the last day of the month previous to the one in which the applications are invited and also works in hand (progress) and certifying that the list of works is complete and no works have been left out in the following Proforma.
35. UNDERTAKING as under: -

I/We undertake and confirm that eligible similar works(s) has/have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to the notice of Department, then I/we shall be debarred for bidding in BARC / DAE in future forever. Also, if such a violation comes to the notice of Department before date of start of work, the Officer-in-Charge shall be free to forfeit the entire amount of Performance Guarantee (Scanned copy of the undertaking duly signed & sealed on letter head of the bidder to be uploaded at the time of submission of bid).

Department reserves the right of Non-consideration of Tender documents of the agencies who are not fulfilling the NIT stipulations and / or having adverse report on the works carried out by them in the past.

36. Information and Instructions for tenderers posted on website shall form part of tender document.
37. The tender document consisting of specifications, the Schedule of Quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from website GeM portal.
38. The bid can only be submitted after uploading the mandatory scanned documents, duly signed, in the prescribed format as listed in this Tender Form.
39. On opening date, the contractor can login and see the bid opening process.
40. Certificate of Financial Turn over: At the time of submission of bid, contractor may upload Audited Certificate from CA mentioning Financial Turnover of last 3 years or for the period as specified in the bid document.
41. Make in India clause – General guidelines to be adopted selectively in an appropriate manner by the procuring entities in their Tender documents, please refer Annexure – III to this tender.

DETAILS OF ALL WORKS OF SIMILAR CLASS COMPLETED DURING LAST SEVEN YEARS.

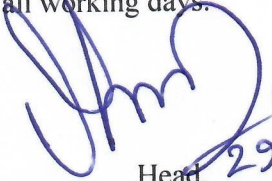
Sr. No.	Name of work/project and location	Owner or sponsoring organisation	Cost of work in Lakhs Rupees.	Date of commencement as per contract	Stipulated date of completion	Actual date of completion	Litigation / arbitration cases pending / in progress with details (indicate gross amount claimed and amount awarded by the Arbitrator)	Name and address/telephone number of officer to whom reference may be made	Remarks
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]

PROJECTS UNDER EXECUTION OR AWARDED

Sr. No.	Name of work/project and location	Owner or sponsoring organisation	Cost of work in Lakhs Rupees	Date of commencement as per contract	Stipulated date of completion	Uptodate percentage progress of work	Slow progress, if any and reasons thereof	Name and address/telephone number of officer to whom reference may be made	Remark
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]

42. The Successful bidder whose tender is accepted will be required to obtain Police Verification Certificate (PVC)/Police Clearance certificate (PCC) issued by Special Branch of Police at his own cost for all his Workmen and Supervisors to work inside BARC and should quote accordingly. The PVC/PCC will be valid for three years/as decided by BARC Authorities.

- Contact Nos. **6929 7509/6929 7698/6929 7618** on all working days.


Head, 29/01/24

Human Resource Development Division
Bhabha Atomic Research Centre
For and on behalf of President of India



Part – A
Technical Bid
Government of India
Bhabha Atomic Research Centre
Human Resource Development Division
Training School Complex, Anushakti Nagar, Mumbai

Item Rate Tender & Contract for Works

- (A) Tender for the work of:
Cosmetic maintenance at BARC Training School Complex and Service Building,
Anushaktinagar, Mumbai-400094
- (i) To be submitted by 1500 hours on 28/05/2024
- (ii) To be opened in presence of tenderers who may be present at 1500 hours on
29/05/2024 in the office of Head, HRDD, BARC Training School,
Anushaktinagar, Mumbai - 400 094

Submitted by (Details of the Contractor submitting the Tender):

.....
Signature of Contractor submitting the Tender:

.....
Date of signature:

.....

TENDER AGREEMENT

I/We have read and examined the Notice Inviting Tender, Salient Governing Features of the Tender/Work including Annexures, Schedules A, B, C, D, E & F, Specifications Books *, Drawings and Designs, General Rules & Directions, General Clauses of Contract, Special Clauses of Contract & other documents and rules referred to in the Conditions and Clauses of Contract – 2008* and all other contents in the tender documents for the work.

I/We hereby tender for the execution of the work specified for the President of India within the time specified in Schedule 'F', viz., schedule of quantities and in accordance in all respects with the specifications, designs, drawings and instructions in writing referred to in Rule-1 of General Rules and Directions and in Clause 11 of the General Clauses of contract and with such materials as are provided for, by, and in respects in accordance with, such conditions so far as applicable.

We agree to keep the tender open for one hundred eighty (180) days from due date of opening Technical Bid Part 'A' and not to make any modifications in its terms and conditions.

I/We have downloaded and gone through the pre-bid clarifications issued by the Department after close of sale of tenders and submitting tender accordingly.

A sum of Rs. 2,24,063/- (Rupees two lakhs twenty-four thousand sixty-three only) is hereby forwarded in receipt treasury Challan/deposit at call receipt of a Scheduled/Nationalised Bank/fixed deposit receipt of Scheduled/Nationalised Bank/demand draft of a

Scheduled/Nationalised Bank /Banker's cheque issued by a Scheduled/Nationalised Bank/ Bank guarantee issued by a Scheduled/Nationalised Bank as Earnest Money Deposit.

Consequent to award of the subject work, if I/We fail to furnish the prescribed performance guarantee within prescribed period, I/We agree that the said President of India or his successors in office shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely.

Further, if I/We fail to commence work as specified, I/We agree that President of India or his successors in office shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the said earnest money and the performance guarantee absolutely, otherwise the said earnest money shall be retained by him towards security deposit to execute all the works referred to in the tender documents upon the terms and conditions contained or referred to therein and to carry out such deviations as may be ordered, up to maximum of the percentage mentioned in Schedule 'F' and those in excess of that limit at the rates to be determined in accordance with the provision contained in the Tender Form.

Further, I / We agree that in case of forfeiture of Performance Guarantee as aforesaid, I / We shall be debarred for participation in the re-tendering process of the work.

Further, I/We agree that in case of forfeiture of Earnest Money or both Earnest Money and Performance Guarantee as aforesaid, I/We shall be debarred for participation in the re-tendering process of the work.

I/We undertake and confirm that eligible similar work(s) has/have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to the notice of Department, then I/we shall be debarred for tendering in BARC in future forever. Also, if such a violation comes to the notice of Department before date of start of work, the Officer-in-Charge shall be free to forfeit the entire amount of Performance Guarantee.

I/We hereby declare that I/We shall treat the tender documents drawings and other records connected with the work as secret/confidential documents and shall not communicate information derived there from to any person other than a person to whom I/We am/are authorized to communicate the same or use the information in any manner prejudicial to the safety of the state.

I/We certify that all information furnished by our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, if such violation comes to the notice of Department, then we shall be debarred for bidding in DAE in future forever. Also if, such violation comes to the notice of the Department before date of start of work, the Officer-in-Charge shall be free to forfeit the entire amount of Earnest Money Deposit/Performance Guarantee etc.

Dated

Signature of contractor

Postal Address

Witness:

Address:

Occupation:

ACCEPTANCE

The above tender (as modified by you as provided in the letters mentioned hereunder) is accepted by me for and on behalf of the President of India for a sum of Rs.....

The letters referred to below shall form part of this contact Agreement:

a)

b)

c)

Head, HRDD, KMG,
Bhabha Atomic Research Centre
For & on behalf of the President of India

Signature

Designation

- * Signature of contractor before submission of tender
- + Signature of witness to contractor's signature
- @ Signature of the officer by whom accepted

TECHNICAL SPECIFICATION

1.0 NAME OF WORK: Twenty-four months' contract for cosmetic maintenance of BARC Training School Complex and Service Building, Anushakti Nagar, Mumbai – 400094. Likely to be extended for further 12 (Twelve) calendar months on satisfactory performance on the same rates, terms & conditions of the original/initial Work Order.

1.1 Special Instructions to the Tenderers:

a) The tenderer is requested to visit the site to acquaint himself/herself with the site conditions, working conditions, approaches, availability of materials and other facilities for his/her labour force before submitting the tender.

b) Project& Location:

Project: Cosmetic maintenance of BARC Training School Complex and Service Building, Anushakti Nagar, Mumbai - 400094"

Location: Anushaktinagar, Mumbai-400094

2.0 SCOPE OF WORK:

2.1 The contract is for cleaning and up-keep of BARC Training School Complex and the Service Building and surrounding areas within the premises of these buildings, inclusive of offices, dining hall, library, laboratories, computer laboratories, working areas, passages & corridors, lobbies, staircases, lecture halls, class rooms, porch areas, reception counters, toilet blocks (ladies & gents), lifts and lift areas, etc.

2.2 Continuous and consistent cleaning operation is invariably needed to ensure clean, dust & dirt free hygienic condition of the premises. Sensitisation / disinfestations of the premises should be done as and when required.

3.0 SPECIFICATIONS:

3.1 Item No. 1 – Cleaning of room and corridors (Daily once on all working days):

3.1.1 Sweeping, moping and removing of cobwebs, spider nets of entrance, steps, ceilings, parapets, lounge and reception area, lecture halls, class rooms, laboratories, computer laboratories, library, dining hall, generator areas, internal areas of offices, verandahs etc., sweeping of pavers block roads, porch area outside the building up to main entrance of the premises (A & C wings) as well as dusting of furniture items like tables, cupboards, chairs, sofa, bookshelves, bookcases, fire extinguishers, cleaning of water coolers etc. . Internal cleaning (sweeping and mopping) of Lecture Halls/Class Rooms should be completed before 0900 hrs on all working days.

Sweeping and moping of the common areas (like corridors, verandas, staircases and lobbies etc.) once early in the morning between 0700 hrs to 0900 hrs

3.1.2 Before sweeping, all waste paper baskets/dust bins are to be emptied and the waste collected for disposal. The baskets/dust bins should be cleaned and kept at the proper place.

3.1.3 Sweeping with soft brooms first. The entire area to be mopped using hand operated cotton mop of standard size by dipping in water-hygiene chemical/detergent (2.5% Teepol) with

- 1% Lyzol disinfectant in classrooms/offices and 1% white phenol disinfectant solution in other areas.
- 3.1.4 The mopping to be repeated with ordinary water (the mop being squeezed before use) dipped in fresh water for every 20-30 sq. m. of mopping. Mopping should be done in such a manner that no markings are visible when the area dries.
 - 3.1.5 Dusting of windowsills, cleaning of furniture and fixtures in common areas such as chairs, sofas, tables, firefighting equipment, cleaning of grills, staircase railings, counter flower pots, stands, pots, name plates on the doors, office equipment such as telephone instruments, photo-copying machines. Door mats to be taken out to remove the dust by striking it on the floor and place at its original place.
 - 3.1.6 All waste materials collected which has no disposable value, as a result of the cosmetic cleaning should be thrown at the nearest BMC garbage point in Anushakti Nagar or should be disposed of as per the instructions of the designated officer of HRD Division, BARC. Leftover food after washing tiffins from the washbasins and other articles kept in dustbins should be disposed on the same day.
 - 3.1.7 Other waste material like broken furniture, empty cartons, packing cases etc. are to be collected and deposited at the place earmarked in the manner instructed by the designated officer from time to time.
 - 3.1.8 Filling of adequate quantity of liquid soap solution (Dettol or equivalent make) in containers provided near wash basins.
 - 3.1.9 Naphthalene balls of specified quantity and quality to be put at the urinals and outlet points in the toilet blocks.
 - 3.1.10 Timely removal of choking in the wash basins, urinals and outlet points in toilet blocks, if any.
 - 3.1.11 Re-arrangement and shifting of furniture like tables, chairs, sofa sets, cup boards/store wells etc. occasionally as and when required.
- 3.2 Item No. 2 – Cleaning of Toilet Blocks (Daily two times on working days):**
- 3.2.1 All toilets, wash basins, mirrors, urinals and toilet blocks areas to be cleaned thoroughly with adequate hygiene chemicals (Harpic, Vim cleaning powder), nylon brush etc., and keep the blocks neat, clean and tidy.
- 3.3 Item No. 3 – Cleaning of glass panes of Training School Building and Service Building (Once in a week):**
- 3.3.1 Cleaning of glass panes from both sides (both fixed & movable) of windows & doors, reception areas of all the floors (Ground + 2 floors) & Service Building, Venetian blinds, including removing of dust particles, applying suitable best quality glass cleaner, to keep the glasses stain free by using ladders etc., up to the top and the glass dome.
 - 3.3.2 The contractor will have to bring suitable tools to clean the glass panes at height and the glass dome
- 3.4 Item No.4 –Cleaning of roads & surroundings within premises of Training School Building and Service Building (Once in a week):**

3.4.1 Removing of all waste materials like pieces of paper, dry leaves, and other refuse lying in the surrounding areas inside the premises of the building and disposing off properly and keeping the areas inside the premises of the building neat and clean.

3.4.2 Removing weeds, wild growth on the pavement, roads, footpaths and sidewalks in the compound, compound wall and courtyards.

3.5 Item No. 5 – Supply of Cleaning Material:

Contractor have to supply the following cleaning martial at the site.

1	Toilet plunger
2	Wiper 2 feet
3	Perfumed Hygenic Hard Surface Cleaner Concentrate (Taski R-2)
4	Glass cleaner concentrate (Taski R-3)
5	Wiper -glass Squeeze Steel 40cm
6	Dry Mop Reffile 24"
7	Wet Mop Reffile (450gm.)
8	Frame Velcro- Dry Mopping system
9	Air freshener Bars (Premium make)
10	Taski Fresh & clean Urinal Screen (Box=12)
11	Twin bucket wringer trolley
12	Soft broom with long handle
13	Hard broom
14	Air freshener spray (Premium make)
15	Wheel powder/Cleaning powder
16	Liquid fragrant soap – Dettol or equivalent
17	Toilet nylon brush
18	Phenyl liquid disinfectant
19	Teepol - Teepol-B- 300 make
20	Naphthalene balls
21	Toilet tissue paper roll
22	Floor duster
23	Yellow duster
24	Harpic
25	Coir brush
26	Broom for spider web removal
27	Bleaching Powder
28	Floor Scrubber Pad
29	Hand gloves for housekeeping works
30	Face Mask

4.0 GENERAL CONDITIONS OF CONTRACT

4.1 Contractor has to arrange all cleaning materials (consumables and non-consumables/cleaning accessories) required for day to day housekeeping work and tools and tackles, like ladders, pick axe, phavda (spade) etc., for cleaning jobs in & outside. Any tools and equipment needed to ensure safety of the workers are to be procured by the

contractor. Contractor will not be allowed to take up any housekeeping operation unless safety is ensured by the contractor.

- 4.2 The contractor shall deploy the required number of suitably trained workmen, as per the table mentioned below, for the operations subject to a minimum of 18 (Eighteen) persons [minimum of 16 (Sixteen) persons in the 1st shift from 0700 hours to 1500 hours and minimum of 02 (Two) persons in the general shift from 0900 hours to 1700 hours]. In addition, 02 (Two) experienced supervisors (from 0700 hours to 1500 hours) will be required. The supervisor shall be taking relevant instructions from the Departmental representative/designated officer for ensuring effective operations. On any working day, number of persons engaged shall not be less than 18 (Eighteen) workmen plus 2 (Two) supervisors.

Sr. No.	No. of Person	Shift	Category
1.	16 (Cosmetic workmen)	I shift (0700 hours to 1500 hours)	Un-skilled
2.	02 (Cosmetic workmen)	G-III shift (0900 hours to 1700 hours)	Un-skilled
3.	02 (Supervisors)	I shift (as per requirement)	Skilled
	Total: 20 Person		

If the contractor engages less than 18 (Eighteen) workmen and 02 (Two) supervisor on any day, Rs. 800/- (Rupees Eight Hundred Only) per head/per day will be recovered as penalty from contractor's monthly bill.

- 4.3 Daily muster rolls of the personnel deployed by the contractor shall be maintained by the contractor and shall be kept in the office of the Departmental representative. The contractor or his representative (supervisor) shall sign the same daily.
- 4.4 The contractor shall arrange all the items required for various jobs including tools and tackles, cleaning materials as per specifications and of approved quality, required for day to day work without any extra cost. Department **will not provide any items** for the same.
- 4.5 The bills shall be submitted by the contractor once in a month after satisfactory completion of the work and will be paid by the Accounts Division, BARC after due certification by the designated officer of HRD Division, BARC. Minimum period required for payment of the amount due will be 20 days from date of receipt of the Bills in the HRD Division office.
- 4.6 The frequency of sweeping and cleaning of floors, sweeping of roads, toilet units etc., shall be as per schedule. However, in case of any unusual occurrence causing a shabby look in any of block/areas, same shall be cleaned urgently by the contractor without any extra payment.
- 4.7 Only female workmen shall be deployed for cleaning ladies toilets/blocks. Contractor shall ensure that suitable female manpower is available at the premises continuously for this type of work.
- 4.8 Contractor shall provide suitable presentable uniform/dress, monsoon gears to his staff at site so as to enable the security and other departmental personnel at BARC to identify the cosmetic maintenance contractor's staff. Contractor shall ensure that his staff wears the

uniform clean, neat and tidy while on duty. Security rules prevailing at BARC shall be strictly followed.

5.0 COMMENCEMENT AND COMPLETION OF WORK IN PROPER SCHEDULE:

5.1 The work included in this tender shall be commenced immediately after the date of written order to commence the work is issued by the Department. The work shall be carried out for a period of 24 months and shall, throughout the stipulated period of the contract, be proceeded with all due diligence and to the entire satisfaction of the Officer-in-charge or his authorized representative and as specified.

5.2 Initially the contract will be for 24 (Twenty-four) months (Two calendar year) which shall be further extendable for 12 (Twelve) months (One calendar year) subject to the satisfactory performance of the initial contract period on the same rates, terms and conditions original/initial Work Order.

6.0 INSPECTION:

6.1 The work shall be carried out under the general direction of the Officer-in-Charge/ designated officer of HRD Division and is subject to periodic inspection by the designated officer to ensure strict compliance with the terms and conditions of contract.

7.0 PENALTY FOR DEFICIENCIES IN PERFORMANCE/SERVICE and PERFORMANCE GUARANTEE:

7.1 The work shall be carried out in such a manner as to keep the premises clean, neat and tidy all the time. If it is found that the work is not done properly as per specification or any part is left unattended, necessary penalty deduction for bad quality performance/part performance or any deficiency in performance/service shall be made at **double** the cost of the item of work, will be made from the bills of the contractor. The decision of the undersigned in this regard shall be final and binding on the contractor.

7.2 The contractor whose tender is accepted will be required to furnish by way of security deposit for the due fulfillment of the contract, such sum as will amount to 2.5% (Two and half percent) of the tendered value of the work. In addition, the contractor shall be required to deposit an amount equal to 3% (three percent) of the tendered value of the contract as Performance Security Deposit (PSD) before commencement of work but not later than stipulated date of commencement including extension period, if any approved. Performance security of 5% can also be accepted in the form of Bank Guarantee (in case performance security exceeds Rs.1 Lakh), fixed deposit receipts of scheduled bank or in the form of Government securities. The performance bank guarantee shall be submitted within 15 (Fifteen) days of date of issue of work order. In case the contract period is extended further, the validity of Performance Security shall also be extended by the Contractor accordingly.

8.0 Payment on account of increase in wages due to Statutory Order(s):

The rate quoted shall remain firm throughout the currency of the contract. The contractor shall quote the rate taking into account of present minimum wages as applicable on the date of submission. If after submission of the tender, the wages of labour increases as a direct result of the coming into force of any fresh law, or statutory rule or order (**beyond the wages prevailing at the time of the last stipulated date of receipt of tenders**

including extensions, if any, for the work during contract period including the justified period), then the amount of contract shall accordingly be varied and provided further that any such increase shall be limited to the wages prevailing at the time of stipulated date of completion or as prevailing for the period under consideration, whichever is less.

Engineer-in-Charge may call books of account and other relevant documents from the contractor to satisfy himself about reasonability of increase in wages. The contractor shall, within a reasonable time of his becoming aware of any alteration in the wages of labour, give notice thereof to the Engineer-in-Charge stating that the same is given pursuant to this condition together with all information relating thereto which he may be in position to supply.

For this purpose, the labour component of the work executed during period under consideration, of the value of work done during that period and the increase/decrease in labour shall be considered on the minimum daily wages in rupees of any adult mazdoor, fixed under any law, statutory rule or order.

9.0 TENDER RATES

9.1 The rates quoted by the bidder shall be inclusive of all day to day use of consumable and non-consumable materials required for the jobs, taxes or any other duties levied by the Government. The contractor, when called for by the Department, shall furnish detailed analysis in support of the rates quoted by him. The Department reserves the right to utilize this information in deciding any deviations of claims arising on this contract.

10.0 COMPLIANCE WITH GOVERNMENT LABOUR LAWS

10.1 The contractor shall comply with the various Labour Laws (both Central Government and State Government) and all necessary arrangements for labour security, insurance etc., shall be made by the contractor at his own cost.

10.2 The quantity and quality of work needs minimum 18 (Eighteen) workmen plus 2 (two) Supervisors to render service according to specifications. The contractor has to provide a breakup of his estimated monthly expenditure (towards the monthly operations stipulated in the specifications) in Part B – Price bid - Annexure II considering various labour laws and other statutory obligations. The Department reserves the right to judge the reasonableness of the estimated monthly expenditure considering various labour laws. The bid with estimated monthly expenditure which is not reasonable (too low or high) will be rejected without further explanation.

10.3 The estimated contract value is for two years considering the minimum workmen and supervisors, consumables, margin of the contractor and the service tax etc, please note that the monthly billing will be done on operations basis.

10.4 Persons below 18 years of age shall not be engaged by the contractor. The contractor shall deploy suitable workmen for the jobs in consultation with supervising/designated officers of HRD Division, BARC.

10.5 Department shall not be responsible for any injury caused to contractor's workforce due to any unsafe workmanship while working at site or for any other reason, whatsoever.

11.0 SECURITY REGULATIONS

11.1 The contractor shall, strictly follow the security regulations of the Department all the time, especially in regard to the working hours, movement of materials and entry permits.

11.2 All the workers of the contractor should be in possession of a valid identity card (to be arranged by the contractor) in order to ensure that unauthorized persons do not enter the work place. Any breach of security rules and regulations will be viewed seriously.

11.3 Entry permits will be issued in favor of the contractor and his employees deployed for the work on an application made to the Head, HRD Division, BARC. For this purpose, the contractor shall produce Police Verification Certificate (PVC)/Police Clearance Certificate (PCC) for himself, and his workmen and supervisors along with the said application. Police Verification Certificate (PVC)/Police Clearance Certificate (PCC), thus submitted with respect to an individual, will be treated valid only for three years/as decided by BARC Authorities, from the date of issue and on expiry of three-years/as decided by BARC Authorities, period a fresh police clearance certificate will have to be produced in case of any extension of the contract.

12.0 INSTRUCTIONS BY DESIGNATED OFFICER

12.1 The Officer-in-charge/designated officer, HRD Division, BARC shall have full powers and authority to issue the instructions to the contractor from time and time as shall be necessary and the contractor shall carry out the jobs accordingly and be bound by the same.

13.0 CARE FOR WORKS

13.1 From the commencement to the completion of contract, the contractor shall take full responsibly of the work. In case of any damage to or loss of the Government property or injury to any person from any cause whatsoever the contractor shall repair/make good the same at his own cost.

13.2 The contractor shall be personally responsible for any loss caused to BARC on account of theft, vandalism, damage etc. due to various acts of commission or omission by his labourers. The entire amount of loss as the case may be recovered at the discretion of Head, HRDD from the bill of contractor.

13.3 The agency shall be responsible for conduct and behaviour of the staff deployed by it at the premises. Any loss or damage of the BARC's movable and immovable property due to the conduct of the contractor's staff shall be made good the contractor. The value of the loss will be decided by the BARC based on the accounting principle / market value. The decision of the BARC in this regard will be final and binding on the agency. If it is found that conduct or efficiency of any person employed by the contractor is unsatisfactory, the contractor shall have to remove the concerned person and provide substitute. The decision of Head, HRDD, BARC, in this regard shall be final and binding on the agency.

13.4 The workers employed by the contracting agency shall be directly under the supervision control and employee meant of the contractor and they shall have no direct connection whatsoever with BARC. BARC shall have no obligation to control supervise such workers or take any action against them, except as permissible under the law. Such workers shall also not have any claim against BARC for employment or regularization of their services by the virtue of being employed by the contracting agency.

14.0 REMOVAL OF WORKMEN AND SUPERVISORY STAFF

Head, HRD Division, BARC, shall be at liberty to object and to require the contractor to remove from the work any persons employed by the contractor in or about the execution

of jobs who, in the opinion of the Head, HRD Division, BARC, misconducts himself or is incompetent or negligent in the proper performance of his duties and all such persons shall not again be employed upon the jobs without the prior written permission of the Head, HRD Division, BARC.

15.0 WITHDRAWAL OF TENDER

15.1 The tender should be valid for a minimum period of **180 days** from the date of opening of the tenders. If any bidder withdraws or modifies his tender within the period of **180 days** his earnest money deposit shall be liable to be forfeited. Modified tenders, in any case, shall not be accepted.

16.0 INTIMATION REGARDING ACCIDENTS/UNUSUAL OCCURRENCES

16.1 The contractor shall promptly report the case(s) of any unusual occurrence or accident(s) involving injuries to persons/his worker(s) to the local Security Post/Security Officer and the designated officer of HRD Division, BARC.

17.0 LIST OF SIMILAR JOBS / SERVICES CARRIED OUT BY TENDERERS

17.1 The bidder shall submit along with the tender, a list of similar jobs/services and also the cost of each work carried out by him in the past for different Government Departments or Public bodies.

18.0 INDEMNIFICATION OF GOVERNMENT

18.1 The contractor shall be bound to bear all the expense of defense of every suit, action or other proceedings at law that may be brought by any person for injury sustained owing to any negligence and to pay any damages and costs which may be paid as a compromise to such person.

18.2 The contractor shall indemnify and keep indemnified, the Government of India and the Bhabha Atomic Research Centre against all losses and claims for injuries or damages to any persons or any property whatsoever (including that of Bhabha Atomic Research Centre) which may arise out of or in consequence of the contract and it shall be the Contractor's responsibility to make necessary arrangements in this respect at his own cost.

19.0 GIVING OF NOTICE AND PAYMENT OF FEES

19.1 The contractor shall give notices and pay all fees required to be given by virtue of any National or State Statute, Ordinance or other law or any regulation or bye-law of any local or other duly constituted authority in relation to the execution of the jobs/services and by the rules and regulations of all public bodies and companies whose property or rights are affected or may be affected in any way by the jobs/services under the contract.

19.2 The contractor shall conform to and comply with, in all respects, the provisions of any such statute, ordinance or law and the regulations or bye-law of any local or other duly constituted authority as aforesaid which may be applicable to the work and with such rules and regulations of public bodies and companies as aforesaid and shall keep the Government of India (including Bhabha Atomic Research Centre) indemnified against all penalties and liability of every kind for breach of such statute or ordinance or law, regulations or bye-laws.

20.0 WAGES

20.1 The contractor shall comply with the provisions of the 'Contract Labour (Regulation & Abolition) Act, 1970 and rules and orders issued there under, from time to time . As per Para V(a) under Clause 25 of the said Act and Control Rules, it is obligatory on the part of the contractor to pay wages to the labour employed by him on the work at the same rates of wages as paid by the Principal Employer (i.e. BARC in this case) to the casual employees employed by him in Greater Mumbai/ Navi Mumbai areas. The rates of wages applicable to Greater Mumbai Area (including Navi Mumbai) from 01.10.2023 are as follows:

Sl. No.	Category	Total daily amount payable (Rs.)
1	Unskilled	751.00
2	Skilled Labour (Supervisor)	915.00

20.2 Monthly payment to the workers will be made to their bank account on or before 7th of every month. If the payment is made by cheque, it should be given two or three days in advance to ensure that the amount should be credited before 7th of every month.

21.0 SETTLEMENT OF DISPUTES

21.1 Except where otherwise provided in the contract all questions and disputes relating to the meaning of the specifications and instructions herein before mentioned or as to the quality of workmanship or materials used on the work or arising out of the terms or conditions of contract whether during the progress of the work or after the completion or abandonment thereof shall be referred to the sole arbitration of the person appointed by Director, BARC in respect of the contract entered into by any subordinate authority under him.

21.2 It will be no objection to any such appointment that the arbitrator so appointed is a Government servant, that he had to deal with the matters to which the contract relates or that in the course of his duties as Government Servant he had expressed view on all or any of the matters in dispute or difference. The arbitrator to whom the matter is originally referred being transferred or vacating his office or being unable to act for any reason, the authority as aforesaid at the time of such transfer, vacation of office or inability to act shall appoint another person(s) to act as arbitrator in accordance with the terms of the contract. Such persons shall be entitled to proceed with the reference from the stage at which it was left by his predecessor. It is also a term of the contract that no person other than a person appointed by such authority as aforesaid should act as arbitrator and if for any reason that is not possible, the matter is not to be referred to arbitration at all. In all arbitration matters wherein the total amount of either the claims or the counter claims in dispute is Rs. 50,000/- (Rupees Fifty thousand only) or more then arbitrator would have to give reasons for awarding the claims or counter claims. In an arbitration invoked at the instance of either party to the contract, the arbitrator would be free to consider also the counter claims of the other party even though they are not mentioned in the reference to arbitration.

- 21.3 Subject as aforesaid the provision of the Arbitration Act 1940 or any statutory modification or re-enactment thereof and the rules made there under and for the time being in force shall apply to the arbitration proceedings under this clause.
- 21.4 It is also term of the contract that the party invoking arbitration shall specify the dispute or disputes to be referred to arbitration under this clause together with the amounts claimed in respect of each such dispute.
- 21.5 It is also a term of the contract that if the contractor does not make any demand for arbitration in respect of any claims in writing within 90 days of receiving the intimation from the Government, that the bill is ready for payment, the claim of the contractor will be deemed to have been waived and absolutely barred and the Government shall be discharged and released of all liabilities under the contract in respect of these claims.
- 21.6 The arbitrator(s) may from time to time with the consent of the parties enlarge the time, for making and publishing the award.



29/01/24

Head, HRDD, KMG, BARC
For and on behalf of President of India

SCHEDULE - A

SCHEDULE-'A'- SCHEDULE OF MATERIAL TO BE SUPPLIED BY THE DEPARTMENT

TENDER NOTICE NO: BARC/HRDD/Admn/60/2024 DATED: 10.04.2024

Name of work: Cosmetic maintenance at BARC Training School Complex and Service Building, Anushaktinagar, Mumbai-400094

Schedule showing the materials to be supplied to the extent available by the Bhabha Atomic Research Centre for the work contracted to be executed & the rate at which recovery for such supply will be made from bills payable to Contractor.

S. No.	Particulars	Rate at which the materials will be charged to contractor (issue rate & storage charges to be shown separately)		Place of Delivery	
		Approx. Qty.	Unit	Rate	
1.	Water charges	As required.	-	Free issue.	At one point near the site of work
2.	Electricity	As required.	-	Free issue.	At one point near the site of work

Note:

1. The persons or firm submitting the tender should see that the rates in the above scheduled are filled up by the Engineer on the issue of the form prior to the submission of the tender.
2. The material supplied by the Department at Departmental Stores specified above shall be transported (including loading unloading) by the contractor at his own cost.
3. The contractor from open market at his own cost will procure all the materials, which are not included in the above schedule.
4. Contractor shall make required length of electrical cable, GI pipes, Hose pipes and water storing arrangements etc.
5. For stores supplied item, if lost or damaged while in charge and custody of the contractor, recovery shall be made by the Department at the rate specified in Proforma of Schedule A to F or the cost there of + 1 % handling charges whichever is higher. For the purpose arriving at the cost of materials, rates at which the articles have been purchased by the Department or the ruling market rates whichever is higher shall be taken into consideration.

(Signature of Contractor)

(Signature of Officer-In charge)

FORM OF BANK GUARANTEE FOR PERFORMANCE SECURITY
(To be stamped in accordance with Stamps Act of India)

1. THIS DEED of Guarantee made this day of _____ between _____ (Name of the Bank) (hereinafter called the “Bank”) of the one part and _____ (Name of the Department) (hereinafter called the “Department”) of the other part.
2. WHEREAS _____ (Name of the Department) has awarded the contract for Cosmetic Maintenance Services contract for Rs. _____ (Rupees in figures and words) (hereinafter called the “contract”) to M/s _____ (Name of the contractor) (hereinafter called the “contractor”).
3. AND WHEREAS THE Contractor is bound by the said Contract to submit to the Department a Performance Security for a total amount of _____ (Amount in figures and words).
4. NOW WE the Undersigned _____ (Name of the Bank) being fully authorized to sign and to incur obligations for and on behalf of and in the name of _____ (Full name of Bank), hereby declare that the said Bank will guarantee the Department the full amount of Rs. _____ (Amount in figures and words) as stated above.
5. After the Contractor has signed the aforementioned contract with the Department, the Bank is engaged to pay the Department, any amount up to and inclusive of the aforementioned full amount upon written order from the Department to indemnify the Department for any liability of damage resulting from any defects or shortcomings of the Contractor or the debts he may have incurred to any parties involved in the Works under the Contract mentioned above, whether these defects or shortcomings or debts are actual or estimated or expected. The Bank will deliver the money required by the Department immediately on demand without delay without reference to the Contractor and without the necessity of a previous notice or of judicial or administrative procedures and without it being necessary to prove to the Bank the liability or damages resulting from any defects or shortcomings or debts of the Contractor. The Bank shall pay to the Department any money so demanded notwithstanding any dispute/disputes raised by the Contractor in any suit or proceedings pending before any Court, Tribunal or Arbitrator(s) relating thereto and the liability under this guarantee shall be absolute and unequivocal.
6. THIS GUARANTEE is valid for a period of _____ months from the date of signing. (The initial period for which this Guarantee will be valid must be for at least six months longer than the anticipated expiry date of the Contract period).
7. At any time during the period in which this Guarantee is still valid, if the Department agrees to grant a time of extension to the contractor or if the contractor fails to complete the works within the time of completion as stated in the contract, or fails to discharge himself of the liability or damages or debts as stated under para-5 above, it is understood that the Bank will

extend this Guarantee under the same conditions for the required time on demand by the Department and at the cost of the contractor.

8. The Guarantee hereinbefore contained shall not be affected by any change in the Constitution of the Bank or of the contractor.
9. The neglect or forbearance of the Department in enforcement of payment of any moneys, the payment whereof is intended to be hereby secured or the giving of time by the Department for the payment hereof shall in no way relieve the Bank of their liability under this deed.
10. The expressions "the Department", "the Bank" and "the Contractor" hereinbefore used shall include their respective successors and assigns.

IN WITNESS whereof I/We of the bank have signed and sealed this guarantee on the _____ day of _____ (Month) _____ (year) being herewith duly authorized.

For and on behalf of the _____ Bank

Signature of authorized Bank official _____

Name _____

Designation _____

I.D. No. _____

Stamp/Seal of the Bank

Signed, sealed and delivered for and on behalf of the Bank by the above named _____ in the presence of:

Witness 1:

Signature _____

Name _____

Address _____

Witness 2:

Signature _____

Name _____

Address _____

TENDER ACCEPTANCE LETTER
(To be given on Company Letter Head)

Date: _____

To,

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: _____

Name of Tender/Work: -

Dear Sir,

1. I/We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely:

as per your advertisement, given in the above mentioned website(s).

2. I/We hereby certify that I/we have read the entire terms and conditions of the tender documents from Page No. _____ to _____ (including all documents like annexure(s), schedule(s), etc.), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/ organisation too have also been taken into consideration, while submitting this acceptance letter.

4. I/We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.

5. I/We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking.

6. I/We certify that all information furnished by our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organisation shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

MAKE IN INDIA CLAUSE:

Annexure-III

General guidelines to be adopted selectively in an appropriate manner by the procuring entities in their tender documents.

1. The bidder shall have to be an entity registered in India in accordance with law.
2. The bids shall be in the language as prescribed by the tenderer/procurer.
3. The bids shall be in Indian National Rupees (INR) only in respect of local content only.
4. Indian subsidiaries of foreign bidders shall meet the qualifying criteria in terms of capability, competency, financial position, past performance etc.
5. The bidder shall follow Indian laws, regulations and standards.
6. To be eligible for participation in the bid, foreign bidders shall compulsorily set up their manufacturing units on a long term basis in India as may be specified by the tenderer/procurer.
7. Similar or better technology than the technology offered in respect of material, equipment and process involved shall be transferred to India. Along with the transfer of technology, adequate training in the respective field shall also be provided.
8. Country of origin of the equipment/material shall be provided in the bid.
9. For supply of equipment / material from the country of origin other than India, the bidder shall submit performance certificate in support of satisfactory operation in India or a country other than the country of origin having climatic and operational conditions including ambient temperature similar to that of India for more than --- years (to be specified by the procurer).
10. The technologies/ products offered shall be environmentally friendly, consuming less energy, and safe, energy efficient, durable and long lasting under the prescribed operational conditions.
11. The supplier shall ensure supply of spares, materials and technological support for the entire life of the project.
12. The manufacturers/ supplier shall list out the products and components producing Toxic E-waste and other waste as may be specified. It shall have an Extended Producers Responsibility (EPR) so that after the completion of the lifecycle, the materials are safely recycled / disposed of by the Manufacturer/ supplier and for this, the Manufacturer/supplier along with procurer has to establish recycling / disposal unit or as may be specified
13. Domestic Content requirement (based on the cost of the product) shall be in accordance with the conditions laid down in respective Order(s) of the sectors on Public

- procurement (Preference to Make in India) to provide for purchase preference (linked with local content).
14. The equipment/ material sourced from foreign companies may be tested in accredited labs in India before acceptance wherever such facilities are available.
 15. The Tender fee and the Bank Guarantee (BG) shall be in Indian rupees only.
 16. The bidder shall have to furnish a certificate regarding cyber security/safety of the equipment/process to be supplied/services to be rendered as safe to connect.
 17. Applicable safety requirements shall be met. Regular safety audit shall be carried out by the manufacturer/ supplier.
 18. Statutory laws/regulations including the labour and environmental laws shall be strictly complied with during supply, storage, erection, commissioning and operation process. A regular compliance report shall be submitted to the procurer/appropriate Authorities.
 19. Formation of new joint venture in India shall be permitted only with the Indian companies.
 20. Tendering by the agent shall not be accepted.
 21. The original test report in the language prescribed by the procurer shall generally be accepted. Preferably the translated test report shall not be accepted. However, the notarized translation of test reports shall be accepted.
 22. Certification/compliance as per the Indian Standards/ International Standards/ Indian Regulations/ specified Standards shall be mandatory, where ever applicable.
 23. Quality assurance of the product shall be carried out by the procurer or an independent third party agency appointed by the procurer. Manufacturing Quality Plan as approved by the procurer shall be followed by the manufacturer/supplier.
 24. Wherever required, the foreign supplier shall establish fully functional service centers in India and shall keep spares/material locally for future needs of utilities.
 25. Arbitration proceedings shall be instituted in India only and all disputes shall be settled as per applicable Indian Laws.



Part - B

Financial Bid

Government of India
Bhabha Atomic Research Centre
Human Resource Development Division
Training School Complex, Anushakti Nagar, Mumbai

Item Rate Tender & Contract for Works

SCHEDULE - 'B' (SCHEDULE OF QUANTITIES)

TENDER NOTICE NO: BARC/HRDD/Admn/60/2024 DATED: 10.04.2024

Name of work: Cosmetic maintenance at BARC Training School Complex and Service Building, Anushakti Nagar, Mumbai

Item No.	Description of Items	Unit	Quantity	Rate		Amount (Rs.)
				(In Figures)	(In Words)	
1.	<p><u>ONCE IN A DAY ON ALL WORKING DAYS.</u> (Floor area 9239m² approximate.) Cosmetic maintenance jobs of BARC Training School Complex-all floors (Ground + 2 floors) and Service Bldg. The work/services include:</p> <p>(a) Sweeping, cleaning, and moping of lecture halls, class rooms, laboratories, Comp. Labs, dining hall, library, offices, generator rooms, Service Building etc. Dusting of furniture & fixtures in the area.</p> <p>(b) Sweeping, cleaning, moping of all common areas in the building like staircases, lobbies, passages and corridors</p> <p>(c) Sweeping of paver block roads, porch area outside the building up to main entrance of the premises opposite A & C wings. Removal of wild vegetation.</p> <p>(d) Collection of dry/wet garbage.</p> <p>(e) Segregation of garbage and disposing at the BMC garbage point in Anushakti Nagar or as directed.</p> <p>(f) Removing of spider nets, cobwebs from the corners, ceilings etc.</p> <p>(g) Shifting, arranging, rearranging of furniture like, tables, chairs, sofa sets, cup boards etc. as and when required.</p>	Number of operations	528 for two years			

2.	<p><u>TWO TIMES IN A DAY ON ALL WORKING DAYS</u> Area 380 m² approx. (a) Cleaning of W.C. Blocks (Ladies& Gents) as follows with suitable hygiene chemicals:</p> <table border="1"> <thead> <tr> <th rowspan="2">Location/Floor</th> <th colspan="2">Water Closets</th> <th rowspan="2">Urinals</th> <th rowspan="2">Wash basins</th> <th rowspan="2">Mirrors</th> </tr> <tr> <th>Western style (EWC)</th> <th>Indian style (IWC)</th> </tr> </thead> <tbody> <tr> <td>Ground</td> <td>10</td> <td>19</td> <td>13</td> <td>25</td> <td>25</td> </tr> <tr> <td>First</td> <td>8</td> <td>18</td> <td>12</td> <td>22</td> <td>22</td> </tr> <tr> <td>Second</td> <td>8</td> <td>15</td> <td>11</td> <td>18</td> <td>17</td> </tr> <tr> <td>Total</td> <td>26</td> <td>52</td> <td>36</td> <td>65</td> <td>64</td> </tr> </tbody> </table> <p>(b) Cleaning the window louvers, keeping air fresheners & liquid soap, and keeping the area neat and clean as prescribed in the specifications attached.</p>	Location/Floor	Water Closets		Urinals	Wash basins	Mirrors	Western style (EWC)	Indian style (IWC)	Ground	10	19	13	25	25	First	8	18	12	22	22	Second	8	15	11	18	17	Total	26	52	36	65	64	Number of operations	1056 (typical) for two years			
Location/Floor	Water Closets		Urinals	Wash basins				Mirrors																														
	Western style (EWC)	Indian style (IWC)																																				
Ground	10	19	13	25	25																																	
First	8	18	12	22	22																																	
Second	8	15	11	18	17																																	
Total	26	52	36	65	64																																	
3.	<p><u>ONCE IN A WEEK</u> (Total glass area: approx. 1485 m²) Cleaning of glass pans from both sides of all windows (Fixed and slide), doors and grills on all floors including service building. Cleaning of glass dome from top As per specifications</p>	Number of operations	104 for two years																																			
4.	<p><u>ONCE IN A WEEK</u> Cleaning of roads & surroundings, removing of rags, papers, garbage /refuse, wild growth, weeds and other waste items lying in the Training School compound & Service Building premises. 2250 m² approx.</p>	Number of operations	104 for two years																																			
5.	Total																																					
6.	GST																																					
7.	Cost of material* (Detail list of material enclosed see Annexure-II)																																					
Total (In figures)						only)																																
In words (Rupees																																						

*Inclusive of taxes

Remarks: Offer shall be quoted including all related charges towards Labour (As per related Act/Law) Administrative charges and cost of material.

Signature of the bidder: _____ (Seal /Rubber stamp of the bidder)

Annexure - IV

TENDER NOTICE NO: BARC/HRDD/Admn/60/2024 DATED: 10.04.2024

List of material to be supplied by contractor for above work

Sl. No.	Detail of Cleaning materials	Qty	Unit
1	Toilet plunger	50	Nos.
2	Wiper 2 feet	100	Nos.
3	Perfumed Hygienic Hard Surface Cleaner Concentrate (Taski R-2)	250	Lit.
4	Glass cleaner concentrate (Taski R-3)	60	Lit.
5	Wiper -glass Squeeze Steel 40cm	10	Nos.
6	Dry Mop Refile 24"	100	Nos.
7	Wet Mop Refile (450gm.)	250	Nos.
8	Frame Velcro- Dry Mopping system	50	Nos.
9	Air freshener Bars (Premium make)	500	Nos.
10	Taski Fresh & clean Urinal Screen (Box=12)	12	Boxes
11	Twin bucket wringer trolley	6	Nos.
12	Soft broom with long handle	100	Nos.
13	Hard broom	60	Nos.
14	Air freshener spray (Premium make)	100	Nos.
15	Wheel powder/Cleaning powder	120	Kg
16	Liquid fragrant soap – Dettol or equivalent	240	Litre
17	Toilet nylon brush	80	Nos.
18	Phenyl liquid disinfectant	120	Litre
19	Teepol - Teepol-B- 300 make	50	Litre
20	Naphthalene balls	50	Kg
21	Toilet tissue paper roll	500	Nos.
22	Floor duster	500	Nos.
23	Yellow duster	125	Nos.
24	Harpic Toilet Cleaner	300	Litre
25	Coir brush	20	Nos.
26	Broom for spider web removal	20	Nos.
27	Bleaching Powder	300	Kg
28	Floor Scrubber Pad	100	Nos.
29	Hand gloves for housekeeping works	400	Nos.
30	Face Mask	400	Nos.

Annexure - V

Approximate estimated monthly expenditure towards cosmetic maintenance of BARC Training School complex and Service Building, Anushakti Nagar, Mumbai - 40094

Number of unskilled workmen *	_____ Nos.
Number of supervisors*	_____ Nos.
Wages / person /day for unskilled workmen	Rs.
Wages / person /day for skilled workmen (supervisor)	Rs.
Total wages for# __ unskilled and ♡ __ skilled workmen /day	Rs.
Total wages for # __ unskilled and ♡ __ skilled workmen / month	Rs.
Total wages for # __ unskilled and ♡ __ skilled workmen / two year	Rs.
GST/ Taxes	Rs.
Material (Attach a complete list giving break up) Inclusive of GST	Rs.
Additional sundry expenses – if any	Rs.
Total	Rs.

Rupees _____

Signature of the bidder: _____

(Seal /Rubber stamp of the bidder)

The minimum wages declared by Central government from 01/10/2023 is Rs.751/- per day for unskilled labor (worker) and Rs. 915/- per day for skilled labor (supervisor).

*Estimated manpower needed for quality and quantity of service specified is 18 (Eighteen) workers plus 2 (Two) supervisor. In case the bidder proposes to employ more or less manpower, the bidder has to provide the justification for the same. Head, HRD Division reserves his right to accept or reject the justification without assigning any reason.

Number of unskilled workmen

♡ Number of skilled workmen (supervisor)