

GOVERNMENT OF INDIA
BHABHA ATOMIC RESEARCH CENTRE
Integrated Fuel Fabrication Facility

Ref: IF3/ESTSS/10/AMC/53635

Date: 06/10/2022

Sub: Enquiry for Non-Comprehensive Annual Servicing & Maintenance Contract of Microcontroller based TLD dispensing system with accessories, Automated Key Cabinet System, Smart Card Reader with accessories for three years at IF3.

Sealed offers are invited for and on behalf of President of India, for Non-Comprehensive Annual Servicing & Maintenance Contract of Microcontroller based TLD dispensing system with accessories, Automated Key Cabinet System, Smart Card Reader with accessories for three years at IF3.

Sealed offer with tender no and due date legibly written on the sealed envelope should reach through speed/register post on or before **20/10/2022**

To,
Smt. Vaishali Patidar
Integrated Fuel Fabrication Facility
South Site, BARC
Trombay, Mumbai 400 085.

DESCRIPTION OF SYSTEM

Sr.No.	Description	QTY
1	Access Control Smart Card Reader <ul style="list-style-type: none">• Smart Card Reader with Battery Backup Power Supply – Make: Synergy Intellution Pvt. Ltd.	6 Nos.
2.	Automated Key Cabinet System <ul style="list-style-type: none">• Key Management System with Power Supply (96Key) – 1No	1Set
3.	Microcontroller based TLD dispensing system <ul style="list-style-type: none">• TLD System with Power Supply	1Set

SCOPE OF WORK:

- 1) Identification of all the equipment installed for Access Control System as per the guideline of Engineer-in-charge
- 2) Check the power supply positions of all the access control & Key Management System in various locations
- 3) Check the response time of all the readers connected to turnstile & Key Management System
- 4) Check the LAN condition of turnstile & Key Management System from all the readers
- 5) Complete overhauling of the system
- 6) Cleaning of all turnstile & Key Management System with a cloth piece from outside
- 7) Preparation and submission of Service Report in standard format

- 8) Arrangement of all the staff that will be doing the work will be the responsibility of contractor
- 9) Arrangement and sue of all spare parts and consumables required in the Access Control & Key Management System (Like Power Supply, Key Fob, Control Unit, damper, PCB, Transformer, Logic Control Unit etc..) shall be repaired/replaced immediately.
- 10) Spare will be replaced after getting the permission from BARC representative as per the site requirement and cost will be paid actual a per spare list given with the offer
- 11) The visit of preventive /routine maintenance shall in consultation with site Engineer /Supervisor decide upon the various preventive maintenance exercises to be carry out at stipulated time. The results of the same shall be recorded and signed by firm and the site engineer.

FREQUENCY OF SERVICING

- 1) Work (full servicing and maintenance) should be done on quarterly basis and should be finished within 1-2 working day time in each turn.
- 2) Breakdown maintenance: Should be attended immediately within 48 hours

OTHER CONDITIONS:

- 1) The demonstration of the working of the systems shall be given as and when desired by the Engineer-in-charge/supervisor in charge.
- 2) Supervisor should be available during the job at site under which all jobs are to be carried out. The supervisor should coordinate with departmental representative during the job for any site guideline
- 3) The vendor should arrange all the tools, tackles and safety as per the site requirements
- 4) presently the systems are in fully working condition hence the contractor is responsible to keep the system in fully working condition till completion of contract. The firm must have to arrange handing over of the total system in fully functional condition on completion of the contract.
- 5) Vendor must provide skilful person for servicing the systems. The person should have complete knowledge with knowledge of electronic system involved in Fire alarm system and should be able to tackle any problems regarding the systems
- 6) SAFETY: The contractor shall follow the Industrial Safety Regulations strictly. Any injury/damage caused contractor's work force during execution of this work for any reasons whatsoever shall be the liability of the contractor only. Any dispute regarding safety and labour related issues it will be the only responsibility of the vendor.
- 7) FREE ISSUE MATERIALS: No free issue material is to be provided by us.
- 8) VALIDITY: Price should be valid throughout the contract period.
- 9) Penalty: Non-availability of competent staff / engineers. Unjustified delay in modification of faults noticed and unsatisfactory maintenance of the complete system shall be treated as a break of contract. Department may consider imposing of suitable penalty or deduction of

suitable amount from the payment to be made to the firm in such case. The decision of the department shall be final and binding in this regard

- 10) PERIOD OF SERVICE CONTRACT: The contract is valid for 03 years from the date of commencement of work order. While the contract is intended for a period of 03 year, this department reserves the right to terminate the contract by giving a notice of one month without any financial obligations of the department. In the event of cancellation of contract for a reason the payment for the servicing carried out on prorata basis.
- 11) RENEWAL: Renewal of the contract is to be done after evaluating the performance of work during present year and as per the terms and conditions of present contract & after receiving the letter of acceptance of all terms and conditions by the vendor.
- 12) Contractor has to submit list of spare parts and its cost along the quotation.
- 13) REPLACEMENT OF SPARE PARTS: The cost of the spare part replaced during the currency of the contract will be paid extra at actuals. However, the parts may be replaced with approval of user department regarding the reasonableness of cost and necessity of replacement. Request for a list of common spares needed for proper working may please be intimated to user department to enable them to stock the same.
- 14) COMPLETION REPORT: A completion report of each service may please be forwarded to this Office with copy to the user department after completion of the last servicing but well before the expiry of the contract certifying that the equipment has been serviced as per the terms and conditions of the contract and also with your proposal for extension of the contract if any, indicating our contract No. and date for our consideration
- 15) INCOME TAX: Income Tax @2% and GST TDS @1.5% as applicable shall be deducted from vendor's bill
- 16) PAYMENT: Payment shall be made quarterly basis By ECS approximately within 3 – 4 weeks after satisfactory completion of works and submission of following documents: (a) Test/Service Report of each quarter. (b) Original bills with advanced stamped receipt (c) Delivery challan of brought out spare items (If any use). (d) Please ensure that PAN number, GST registration number of the party is quoted on the bill. (e) Payment will be made only through ECS. Name and address of party's bank, account number, IFS code, MICR no. which appears on cheque leaf, should also be quoted on the bill. (f) Work order number, period of contract and payment in respect of month/quarter etc. should be quoted on the bill. (g) GST Undertaking is to be submitted.

NOTE:

1. Vendor/Contractor should have pre-cleared Security Vetting of his company/Firm as per BARC Security rules.

2. All workers/labours of the Vendor's/Contractor's Company/Firm should have valid PVC not expiring during the tender period (i.e., from the date of issue of this enquiry till completion of job after getting work order).
3. Vendor/Contractor coming for discussion and getting tender enquiry should have valid pass of BARC. No TEP will be made by BARC
4. Copy of Valid PVC for the working personnel for the entire working period of 1 year should be available before considering the tender
5. **The contractor shall have to visit the site to comprehend the scope of work and equipment condition. The same will be arranged by the undersigned**
The offers of the vendors who don't visit the site may be considered as invalid
6. **The past experience of the firm in similar nature in BARC/DAE shall be made available with Work Order copy and satisfactory completion certificate from the user.**
7. For carrying out maintenance work no material will be provided from the department except the electrically and water, which will be provided to you free of cost.
8. Daily service charges and expenses like lodging and boarding of service engineer will not be paid by BARC for the contract. However, half yearly payment at the end of the last period, subjected to certification of satisfactory execution of the proposed contract, may be considered.

DETAILS AND CONFIDENTIALLY & PUBLICITY CLAUSE

- I. No party shall disclose any information to any third party concerning the matters under this contract generally. In particular, any information identified as "proprietary" in nature by the disclosing party shall be kept strictly confidential by the receiving party and shall not be disclosed to any third party without the prior written consent of the original disclosing party. This clause shall apply to the sub-contractor, consultant, adviser or employees engaged by a party with equal force.
- II. "Restricted information" categories under section 18n of the Atomic Energy Act, 1962 and "Official Secret under Section 5 of the Official Secret Act, 1923: -
- III. Any contravention of the above-mentioned provisions by any contractor, sub-contractor, consultant, adviser or the employees of a contractor will invite penal consequence under the aforesaid legislation.
- IV. Prohibition against use of BARC's name without permission for the publicity purpose: -
The contractor, sub-contractor, consultant, adviser or the employees engaged by the contractor, shall not use BARC's name for any publicity purpose through any public media like press, Radio, T.V. or Internet without the prior written of BARC.

(Vaishali Patidar)
TO/C, IF3

(V K Gautam)
Head, ESTSS, IF3