

# Assistant Personnel Officer

"TO BE PUBLISHED IN THE GAZETTE OF INDIA, PART II, SECTION 3

SUB-SECTION (i)"

Government of India

Department of Atomic Energy

Mumbai dated, The, 2001

Anushakti Bhavan,

C.S.M. Marg,

Bombay - 400 039.

No:20/1(12)/87-CCS/1286

December 20, 1991

## NOTIFICATION:

In exercise of the powers conferred by the proviso to article 309 of the Constitution, the President hereby makes the following rules regulating the method of recruitment to the post of (Assistant Personnel Officer/Assistant Administrative Officer) in the Department of Atomic Energy, namely:-

1. **Short title and commencement:**
  1. These rules may be called the Department of Atomic Energy (Assistant Personnel Officer/Assistant Administrative Officer) Recruitment Rules, 1991.
  2. They shall come into force on the date of their publication in the Official Gazette.
2. **Number of posts, classification and scale of pay:** The number of the said post, its classification and the scale of pay attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.
3. **Method of recruitment, age limit, qualifications, etc.:** The method of recruitment to the said post, age limit, qualifications and other matters connected therewith shall be as specified in columns (5) to (14) of the schedule.
4. **Disqualification:** No person,
  1. Who has entered into or contracted a marriage with a person having a spouse living or
  2. Who having a spouse living has entered into or contracted a marriage with a person

shall be eligible for appointment to the said post, provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. **Power to relax:** Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order and for reasons to be recorded in writing relax any of the provisions of these rules with respect to any class or category of persons.
6. **Saving:** Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for the Scheduled Castes and Scheduled Tribes and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

### **SCHEDULE:**

Name of the post	No. of posts	Classification	Scale of pay	Whether selection post or non-selection post
(1)	(2)	(3)	(4)	(5)
<b>(Assistant Personnel Officer/Assistant Administrative Officer)</b>	106*	General Central Service Group 'B' (Gazetted)	Rs 6500-200-10500 (Pre-revised Rs. 2000-60-2300-EB-75-3200)	Selection

\* Subject to variation dependent on workload.

Whether benefit of added years of service admissible under rule 30 of the CCS (Pension) Rules, 1972	Age limit for direct recruits	Educational and other qualifications required for direct recruits
(6)	(7)	(8)
<b>No</b>	Not applicable	Not applicable

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment - Whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled in by various methods
<b>(9)</b>	<b>(10)</b>	<b>(11)</b>
<b>Not applicable</b>	One year	1. Departmental qualifying examination – 80%. 2. Promotion on the basis of seniority cum fitness – 20%.

In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made	If a Departmental Promotion Committee exists what is its composition	Circumstances in which Union Public Service Commission is to be consulted in making recruitment
<b>(12)</b>	<b>(13)</b>	<b>(14)</b>
<b>1.</b> 1. <b>Senior Personal Assistants (Revised scale Rs. 6500-200-10500) (Pre-revised Rs. 2000-60-2300-EB-75-3200)</b> 2. <b>Superintendents/Accountants (Revised Rs. 5500-175-9000)(Rs.1640-60-2600-EB-75-2900) who have completed one year regular service in the grade.</b> 3. <b>Assistants/Personal Assistants (Revised Rs. 5500-175-9000) (Pre-revised Rs. 1640-60-2600-EB- 75-2900) who have completed 3 years of regular service in the grade.</b> 4. <b>Senior Stenographers (Revised scale Rs. 5000-150-8000) (Pre-revised Rs. 1400-40-1600-50-2300-EB-60-2600) who have completed 3 years of regular service in the grade.</b> 5. <b>Senior Accounts Clerks (Revised scale Rs. 5000-150-8000) (Pre-revised scale Rs. 1400-40-1800-EB-50-2300) and Rs. 1400-40-1600-50-2300-EB-60-2600) who have completed 3 years of</b>	1. Additional - Chairman Secretary/Joint Secretary in-Charge of the Centralized Cadre in Department of Atomic Energy. 2. Director/Member Deputy Secretary in-Charge of Centralized Cadre in Department of Atomic Energy. 3. Deputy Chief - Member Executive (Administration and Accounts), Nuclear Fuel Complex, Hyderabad  OR	Department of Atomic Energy is exempted from consultation with Union Public Service Commission wide Order No.18/4/51/Est(B) dated 1.9.58 of Ministry of Home Affairs.

<p>regular service in the grade or a combined regular service of six years as Sr. Accounts Clerk and Upper Division Clerk.</p> <p>6. Senior Clerks, Assistants, Assistant Security Officers, Junior Hindi Translators, Senior Telex Operators, Supervisor (Transport), Public Relations Assistant, Publicity Assistant, Welfare Assistant, Manager, Cashier, Caretaker etc. in the grade of (Revised scale Rs. 5000-150-8000) (Pre-revised scale Rs. 1400-40-1800-EB-50-2300) who have completed 3 years of regular service in the respective grades.</p> <p>7. Upper Division Clerks (Revised scale Rs. 4000-100-6000) (Pre-revised Rs. 1200-30-1560-EB-40-2040) who have completed 6 years of regular service in the grade</p> <p>8. Junior Stenographers (Revised scale Rs. 4000-100-6000) (Pre-revised Rs. 1200-30-1560-EB-40-2040) who have completed 8 years of regular service in the grade</p> <p>2. Assistants (Revised Scale\Rs. 5500-175-9000) (pre-revised Rs. 1640-60-2600-EB-75-2900)/Assistants and Senior Clerks (Revised scale\Rs. 5000-150-8000) (pre-revised scale Rs. 1400-40-1800-EB-50-2300) who have completed 8 years of regular service in the grade.</p>	<p>Director Directorate of Estate Management, Department of Atomic Energy.</p> <p>4. Head, Personnel - Member Division, Bhabha Atomic Research Centre, Bombay.</p> <p>OR</p> <p>Chief Administrative Officer, Indira Gandhi Centre for Atomic Research, Kalpakkam.</p> <p>OR</p> <p>Chief Administrative and Accounts Officer, Centre for Advanced Technology, Indore.</p> <p>OR</p> <p>Chief Administrative and Accounts Officer, Atomic Minerals Division, Hyderabad.</p>	
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(D. K. AFZULPURKAR)  
Additional Secretary to the Government of India